

-BUTTE SILVERBOW COUNTY FAIR BOARD MEETING MINUTES-

Date: October 10th, 2023

Time: 11:05 AM

Attendees: Josh O'Neill, Lisa Bracco, Jenica Held, Kellie Kahtani, & Melissa Wanamaker.

1) Call to Order:

The meeting was called to order by President Josh O'Neill.

2) Budget & Financials:

- **Treasurer's Report:** Roughly \$30,779.84 in account. Balance includes \$35K from BSB County for 2024 fair and the \$25K check for Priscilla Block that needed to be re-issued. See below.
- **Outstanding Debits:**
 - Ch# 2495 – \$25,000.00 – Big Ass Touring** (Reissued check - Wrong Payee)
 - Ch# 2496 - \$436.40 – PJ Trophies**
 - Ch# 2497 - \$207.37 – Lisa Bracco** (Reimbursement for Wal Mart purchase)
 - Stop Pay** (Wrong Payee) - **\$30.00 – Ch# 2477** Creative Artist **(Re-Issued)**
 - Stop Pay** (Never Negotiated) - **\$30.00 – Ch# 2444** Jasper Taylor **(Not Re-Issued)**
- **Outstanding Credits:**
 - Rocky Mountain ATM** – A check should be in PO Box according to the conversation Lisa had with them. Will update in following minutes, if arrived.
- **Fair Board Checking Account Changes:** Removal of any exited board member from account and addition of any new signer to account.
 - Account Signers** – Should reflect Josh O'Neill, Lisa Bracco, & Jenica Held.
 - Changes to be completed by 10/24/23** so that the new Treasurer, Jenica Held, can effectively carry out the Treasurer responsibilities.
 - Motion made & a second to accept report – Motion carried.**

3) Sponsorships / Donations:

- Lisa completed & provided the sponsorship packages to us for a guide to use in the community. Will discuss any thoughts and changes at the next meeting, 10/24/23.
- Discussed who each of us will initially be contacting when asking for sponsorships and will provide an update on progress made by 10/24/23.
- Packages & price ranges were determined with the ability to tailor as needed.
 - **Banner:** \$500.00
 - **Day:** \$1,000.00
 - **Copper:** \$1,000.00
 - **Ore:** \$2,000.00
 - **Extreme Sports:** \$5,000.00
 - **Concert:** \$10,000.00

4) **2024 Fair Plan:**

Date: 7/29/2024 – 8/3/2024

Venue: TBD by 10/24/23 – Meeting with Bill Melvin for Civic Center on 10/20/23.

Events: Concert options should be made available by 10/24/23 – Other events will be determined based on available / selected venue.

5) **WELCOME!!! New Board Members:**

- Melissa Wanamaker: She was our MC for the 2023 BSB Fair and has extensive background in marketing and sponsorships/donations.
- Soraya Dell: A previous board member who is returning. She will also take the Secretary position once she able to regularly attend meetings. A motion to make change will be made at that time.

6) **Adjournment:** Board meeting was adjourned at 12:25PM

*Next meeting: Sponsorship Meeting – 10/24/23 @ The Back 9 @ **11AM**

**Future meeting: 11/14/2023 @ The Back 9 @ 11AM