

Butte-Silver Bow Public Archives
Board of Directors
October 9, 2023
12:00 p.m.
Minutes

1. Call to Order: 12:00 p.m.
2. Roll Call: Brian Holland, Marissa Newman, Sara Sparks, Laurel Egan, Lee Whitney, Abby Peltomaa. Also in attendance: Aubrey Jaap, Shannon Hopewell. Excused: Bill McKenzie
3. Lee motioned to approve the September 2023 minutes, Marissa seconded the motion, all were in favor.
4. Director's Report for October 2023 (please see attached)
 - a. Board discussed incoming donations with the Director and concurred with the Director's decisions.
 - b. Brian inquired if the Archives has a contract with PhotoScan. Aubrey reported that the Archives did not have a contract, but is still using some PhotoScan hardware.
 - c. Brian asked about the Wi-Fi. Aubrey stated that a solution has been found for the auditorium, but she is still working with I.T. regarding the connectivity for the reading room.
 - d. Regarding the MLIA Road Attribution Project, Brian inquired if this would bring the Butte-Silver Bow records up to date. Aubrey responded that they will not be up to date, but close.
 - e. Laurel requested clarification regarding website traffic. Aubrey reported that this is based on views of the actual Archives' website.
 - f. Brian inquired if there is a solution for the crumbling cornices. Aubrey will be working with John Sullivan of the Government Buildings Dept. to address a long-term solution. She also reported that she will begin to gather a list of improvement projects for the upcoming years.
5. Old Business
 - a. The implementation for Archivera will begin on October 30th.
6. New Business
 - a. Marissa motioned to deaccession the collections listed below, Abby seconded the motion, all were in favor.
 - i. 2016.223 – Vietnam Commemorative Knife
 - ii. Firemen's table
 - b. Aubrey will meet with government officials and the Clerk's union tomorrow regarding the Clark Chateau staff's petition to become members of the Clerk's union.
 - c. Marissa suggested a "Find your Roots" event. This would highlight the genealogical resources available at the Archives. Aubrey will discuss this with the genealogical club and report back to the Board.
7. Adjournment: 12:46 p.m.