



**REGULAR BOARD MEETING  
OCTOBER 2ND, 2019**

**Present:**

Chairman, Dave Holman  
Member, JR Hansen  
Member, Jim Beauchamp  
Member, Brendan McDonough  
Pam Chamberlin, Staff  
Jim Kambich, Staff  
Scott Bell, Morrison-Maierle

**Excused:**

Member, Mark Moodry  
Member, Rod Alne

**Guests:**

Trevor Hughes, Butte Aviation  
Rick Griffith

**Public Comment:**

Rick Griffith, a member of the Fly Butte Campaign gave the board an update on the fundraising efforts that he and the committee have been working on over the last few weeks.

**Minutes:**

Brendan McDonough made a motion to approve the minutes of the September 4<sup>th</sup>, 2019 regular board meeting. Jim Beauchamp seconded the motion and it passed unanimously.

**Bills:**

Brendan McDonough made a motion to approve the bills as presented. Jim Beauchamp seconded the motion and it passed unanimously.

**Old Business:**

Scott Bell gave an update on the following AIP's:

**AIP 53 & 54: Terminal Construction:**

This grant is nearing completion, it has some terminal demo money tied to it, which should be completed yet this year.

**AIP 55: PCI Study:**

Closeout documents have been sent to the FAA for review, pending closeout.

**AIP 56: Snow Removal Equipment:**

Working on closeout documents to submit the FAA

**AIP 57: Relocate Electrical Vault:**

Working on final documents to send to the FAA for closeout.

**AIP 58: Entitlement Transfer from Sidney-Pavement maintenance Project:**

This project is ready to go this spring, as weather allows.

**OTHER BUSINESS**

**Terminal Demo:**

Terminal Demo is currently on hold, as contractor had to pull out to complete another job. This project was originally supposed to be in January, but was delayed due to the FAA equipment, and started in August.

**Essential Air Service:**

We are waiting for DOT's decision on the EAS contract.

**CIP:**

Scott Bell presented the Capital Improvement Program, for the years 2020-2027. The projects will include grants for entitlement transfers back to Missoula and Sydney, terminal construction reimbursement, mill and overlay of taxiway Charlie, additional snow removal equipment, pavement maintenance, and refurbishing jetbridge.

Pam gave an update on the 10% fiscal match associated with each project. She informed the board that there is monies available for the match for the two upcoming years of 2020 and 2021, but that there is a short fall for years 2022-2027. The shortfall will be approximately \$333K if we receive discretionary funding of \$1.6M for the taxiway project. The board discussed the need to get the 17.5 acres marketed and sold to help fund the short fall.

A motion was made by Brendan McDonough to approve the CIP as presented. Jim Beauchamp seconded the motion and it passed unanimously.

**Air Service Development:**

JR Hansen gave an update on the ASD, he indicated that he and Pam called United to inform them that the community was in favor of retaining SkyWest as the carrier for the EAS contract, and therefore it was the airport boards' recommendation. JR explained that the community is still interested in doing a minimum revenue guarantee, and that everyone is hopeful that United would be still interested in the Butte market. United did confirm they would be interested in entering our market through a MRG.

JR indicated there was another ASD meeting this afternoon at 2:00 and he would update the committee as well.

**Lindbergh Hangar:** Pam presented a special use policy to the board for approval. The policy was requested by the board chairman, to get better control of who is using the hangar, and to hold people accountable for any damage that may happened during use. Trevor Hughes of Butte Aviation mentioned that the Lindbergh hangar is in competition to his hangar rental, and that we do not charge. Pam explained to Trevor that the hangar has only been used twice by transient pilots, and they both made a donation to the hangar and if the hangar starts to get more use, we can meet and work out a different arrangement that would work for both the airport and Butte Aviation, so we do not compete with his hangar space.

**Airforce Plane:** Jim Kambich gave the board an update on the Air Force Jet, and a plan to do some needed maintenance. Jim will oversee that project going forward.

**Other Business:**

The meeting adjourned at 1:15.

Pam Chamberlin