

Butte-Silver Bow Public Archives
Board of Directors
September 11, 2023
12:00 p.m.
Minutes

1. Call to Order: 12:00 p.m.
2. Roll Call: Brian Holland, Sara Sparks, Laurel Egan, Lee Whitney, Abby Peltomaa, and Bill McKenzie Also in attendance: Aubrey Jaap, Shannon Hopewell
3. Lee motioned to approve August 2023 Minutes, Marissa seconded the motion, all were in favor.
4. Directors Report for September 2023 (Please see attached)
 - a. Brian inquired about the number of current volunteers. Aubrey reported that currently there are around 50 volunteers.
 - b. Brian requested that Board be sent the event flyer and newsletter once Shannon completes the document.
 - c. Regarding the cornices, Abby inquired if there will be a long-term solution available so that the cornices do not deteriorate again. Aubrey explained that yes, in the past they have used tin to repair them, and she will pursue a long-term solution.
 - d. Aubrey stated that transition process for Archivera will begin in October. Brian inquired if the government I.T. department will need to do anything. Aubrey will be placing a ticket with I.T. Also, Bill inquired if there would need to be any new hardware. Aubrey stated that since it is an online platform, no new equipment will need to be purchased.
 - e. Brian inquired if they Wi-Fi connectivity problems have been fixed. Aubrey stated that I.T. was able to put the computer in the auditorium on its own router. There is still no solution for the main router.
 - f. Marissa inquired if there were any current tenants of the Chateau. Aubrey said yes, the Butte Symphony is still currently using one room and pays \$275 for rent. Brian inquired about the Chateau hours of operation now that it is past Labor Day. Aubrey stated that the hours have changed, and they are now working Tuesday – Saturday.
5. Old Business
 - a. Aubrey reported that FY24 Budget was officially adopted. Next year the Archives will pursue adding building repairs and adding .25 FTE to the Clerk IV position.
6. New Business
 - a. Marissa motioned to deaccession of the collections listed below, Lee seconded the motion, all were in favor.
 - i. 2023.129 – Central Yearbooks, 1924-1949 (duplicates)
 - ii. 2023.118 – City Directories and Yearbooks (duplicates)
 - b. Brian inquired if the B'nai Israel Cultural Center is still hosting tours. Aubrey reported that they are currently closed for the season.

7. Adjournment: 12:40 p.m.