

Minutes
Board of Directors
Butte-Silver Bow Public Archives
September 9, 2019
Noon
Archives Building

Call to Order: Noon

Roll Call: Abby Peltomaa, Marissa Newman Brian Holland, Sara Sparks, Lee Whitney, Bill McKenzie, Laurel Egan. Also, in attendance: Ellen Crain Archives Director.

A quorum was present.

Brian Holland in the Chair

Minutes of the Last meeting

A motion was made to accept the minutes of the August meeting. The motion was seconded and passed unanimously.

Directors Report

The Director presented the report for August of 2019 (attached).

- There was discussion about the brown bag lunch series. Sara and Abby will schedule a date to present a brown bag lunch event with Kim.
- The Board members present donated \$10.00 each to the Jim O'Brien Trivia Night event as a memorial donation for Jim O'Brien who recently passed away. Jim was a member of the Friends of the Archives Board and a long-time supporter and patron of the Archives.
- There was discussion about the Friends of the Archives Board slots. Bill McKenzie would be willing to serve if there is not a conflict of interest. Brian said he would follow-up on the conflicts questions.
- Antiques Fair volunteers Bill McKenzie and Abby will do Sunday morning, Marissa after 10:00 a.m. on Saturday and Laurel will do Saturday. Sara will volunteer for any time either day.

Old Business

- The Director reported on the hiring of the Chateau employees.
- The Budget process went well. The Board congratulated the Staff and Director for their diligence through the process.

New Business

There was a reminder of the Irish Consulate visit to Butte and the Archives on September 19, and Board members were asked to be present at 2:30 on the 19th.

Adjournment at 12:45

August 2019 Report

Submitted on September 9, 2019

To Archives Board of Directors

Patrons served	414
Research	66
<u>Auditorium Attendees</u>	<u>394</u>
Total in house activity	874

Social media	25,444
<u>WEB</u>	<u>645</u>
Total Social media	26,085

Volunteers 452.5 Hours

Auditorium events 20

Collections 16

Brown Bag Events in August

Bob Le Fever and George Polich provided presentation regarding Aviation in Butte, and Jen Dunn -- Superfund in historic Cities.

Public Outreach

The Archives hosted Andy Kelly for a non-paid internship this summer. Andy is studying education at Western and he developed a lesson plan for the Archives using our manuscripts. Andy completed the lesson plan and we pitched the project to Jim O'Neill at the Curriculum office for School District No. 1. We will be building a relationship with the Curriculum office to promote the lesson plan

Summer interns are done for the year and we will see if we pick them up next year.

Oswood has come to fix the cornice however due to rain he has not finished we are hoping to see him soon to finish the corner. Oswood's rep noted that all the concrete finishes are deteriorating he feels the concrete was bad.

The Architects have come back to view the building and look things over. They were pleased with the way the building is aging.

I traveled to Missoula to view the Art of William A. Clark. We had a very productive discussion. We would be taking 6 pieces for exhibition and holding the pieces for nearly a year. The requirements will be much less than the last time but still we will need to ensure the items are safe. The team will come to Butte to look at the space and discuss the need in early November.

Grant Reports

The staff has picked up the artifacts for the Jewish exhibit. We are scheduled to hold the German workshop in late October and the Mexican Community in early November.

We have hired Walter Barber and J.D. Holland to work on the road grant.

We are gearing up for the Antiques Fair which is on October 12, 13th 2019. Everything appears to be falling into place.

Friends of the Archives

Is in search of two new Board members and names that have come to the table are Dianna Porter, Greg Black, Bob Chamberlain and Charlie Anderson. This has been a chore for the Archives because we are having significant trouble getting a quorum and they have decisions to make.

Their balance of funds at E.D. Jones is \$229,823.93 and GM Bank \$10,246.68 for a total cash and investments of \$240,070.61. They have been notified that Frank Jeniker's estate has been settled and they will receive a check for \$63,600 in the next month. The Friends lost their Board member James O'Brien in a freak accident.

Chateau

The Chateau is looking at their end of summer activities. We have formally hired Cari Coe and Christine Martin in those positions. They were the only applicants and were interviewed and hired in late August.