

BELMONT SENIOR CENTER BOARD NOTES

MINUTES FROM JULY 27, 2023

Members Present: Allison Duffy, Carol Mills, Nancy Gibson, Cynthia Evans, Doug Cameran, Shirley Trevena, Kathy Kenison, Helen Mc Carthy

Excused Member(s): Sandi Seccomb

Ann Ueland: Advisor to Board

Kim Kingston: Executive Director

Meeting was called to order by Board Chair Allison Duffy. Nancy Gibson made motion to approve minutes from Special Board Meeting on May 17, 2023, Cynthia Evans seconded the motion. All members voted to approve Special Board Meeting minutes from July 27, 2023.

Kim introduced (Kathy Kenison, Helen McCarthy, and Dan Tiffany) to be potential Board Members.

Nancy Gibson made motion to accept Kathy Kenison, Helen McCarthy, and Dan Tiffany as new Board Members to the Belmont Senior Center Board. Carol Mills made a 2nd, and the Board ALL voted in favor to accept Kathy Kenison, Helen McCarthy, and Dan Tiffany as new Belmont Senior Center Board Members.

Kim Kingston reported on the hiring of a Kitchen Manager and negotiated on behalf of employee for 36,400 salary (\$20/HR on a 70 biweekly pay schedule). Board discussed at length. Additionally, Give all employees a raise across the board.

Doug Cameran made a motion to set salary at \$19/HR equating to \$34,580 salary for a probationary period until Sept. 30th, 2023, the employee passes Safe Serve and earns certification along with an employee evaluation. Helen Mc Carthy second the motion and the Board voted unanimously in favor.

Acknowledged the Board needs to elect a Vice Chair and have someone from the Board scribe the meeting and create minutes.

Next Board Meeting set for August 30th, 2023.

Helen Mc Carthy made a motion to adjourn meeting, Cynthia Evans 2nd the motion and the Board voted unanimously to adjourn.

Meeting adjourned at 1:30.