

# MINUTES

## THE CITY AND COUNTY OF BUTTE-SILVER BOW

### HEALTH BENEFIT PLAN INSURANCE COMMITTEE, AUGUST 17, 2021 @ 1:30 P.M.

1. Meeting called to order at 1:33 pm – Courthouse Room Conference Room 103
2. Roll call:
  - a. Present: Bryan Cetraro, Julia Crain, Brianne Downey, Brandon Warner, Leslie Clark, Danette Gleason, Theresa Marshall, Kate Woods, Beth Wurm, JP Gallagher, Jim Kambich, Lori Fearon
  - b. Absent: Doug Conway, John Moodry, PJ O'Brien, Beth Parks, Diane Regan, Ann Shea, Michele Shea
3. Approval of Meeting Minutes: No Quorum present, minutes will have to be reviewed at next meeting.
4. Financials: Lori discussed the year end report from Payne West. Plan year ended with surplus of \$640,000 into the reserves and an 87% loss ratio compared to 113% loss ratio previous year. 10 large claimants compared to 29 the previous year. BSB Financial report indicates a carryover balance of \$1,300,000.
5. Transition to new TPAs: Theresa provided status updates on accumulator carryovers. Transition to BCBS went well, some programming errors within the PPO plan benefits that have been corrected and claims have been paying appropriately. Change to Flores went well, also some delays caused by programming and changing procedures. There is a slight delay on HSA processing that we did not see with Allegiance, but this is common with HSA plans. Funds should be available about 5 business days after payday. Committee asked about statements and notifications for HSA transactions – Theresa will follow up with Flores for this.
6. Adding Groups: We have been approached by at least one union that is interested in coming onto the plan, so we need to determine how this will work and what the process will be. Plan to draft a procedure using standard criteria and MOUs for groups that left Jan 2021.
7. Next Meeting scheduled for September; Lori Fearon will be unavailable on Sept 14 so we may change the dates so she can join.
8. Meeting adjourned 2:39pm