

Butte Civic Center Board

Board of Directors Meeting Minutes

May 4, 2023 12:00pm

MEMBERS PRESENT: Jim Lynch, Marko Lucich, Dan Callahan

MEMBERS EXCUSED: Kelly Lee, Jocelyn Dodge

STAFF PRESENT: Bill Melvin

STAFF EXCUSED: Krystal Carlson

Chairman Jim Lynch calls meeting to order at 12:03pm

MOTION: Motion to approve the April 6, 2023 Civic Center Board minutes. 1st Marko 2nd Dan Motion Passed

NEW BUSINESS

- **MHSA 2025 BID RESULTS**
Bill shared the communication from the Montana High School Association awarding the Butte Civic Center the 2025 State “C” Boys & Girls’ Combined Basketball Tournament.
- **1923 MEETING WITH JP GALLAGHER AND CHARLIE SKINNER**
On April 20th Bill met with JP and Charlie to discuss details related to use of the Civic Center June 2nd thru Dec 31, 2023. Also, the replacement of portable bleachers. Charlie was shown a bid from Tutt Construction of Billings in the amount of \$402,000. He requested other bids. We also discussed the remaining 7 sets of portable bleachers that the Civic Center would need wrapped. Charlie okayed that process.
- **AWARD FROM STATE**
Butte and the Civic Center were given an award, Maria Pochervina from the Chamber, was to be at the meeting to present, but she had a conflict.
- **PARKING LOT UPDATE**
Bill reported that a contract with Northwestern Energy was signed by Chief Executive Gallagher to provide lighting in the new parking lots.
- **REQUEST FROM FOOD BANK**
Bill forwarded a request from Rich Henningson to hold a party for Kathy Griffin. She is retiring from the Food Bank, and they want her party at the Civic Center. His request was to forgive the rent.
MOTION: The Civic Center rent will be forgiven for the retirement party for Kathy Griffin from the Food Bank. 1st Dan, 2nd Marko. Motion Passed
- **IAVM CONFERENCE**
Bill requested the Board’s approval to attend the International Association of Venue Managers conference in Pittsburg, PA July 28-31.

MOTION: Motion to approve that Bill attend the IAVM Conference July 28-31 in Pittsburg, PA 1st Marko 2nd Dan Motion Passed

MARKETING REPORT

- Krystal & Bill met with Matt Stepan Montana Tech AD regarding the MT Tech football ticketing. Matt requested some changes such as print at home ticketing and the use of smart phones and scanners. Krystal said she would work with the ticket vendor on this and get back to Matt.
- Matt Stepan met with Bill to discuss bidding the Frontier Conference Basketball Men & Women's Tournament. Matt was hoping to bid on the 2024 tournament, but after discussing the very busy March schedule it was decided to bid 2025 & 2026. (More to come on this)

OLD BUSINESS

- The Jordan Circus down substantially compared to 2022. There was a blizzard, and the weather was horrible. Bill informed the Board that there was a horrible accident involving one of our concession employees, Marlene Thompson. She was leaving work and while walking to her car, which was parked in the South Parking Lot and a circus employee was moving a pick-up truck to prepare to leave and the driver didn't see Marlene and ran her over. This resulted in extensive injuries to her. She was transported by ambulance to the hospital. Her injuries were major, and she is improving. Bill was very concerned for her and will update the Board in June on her status.
- Fight Kingdom – MMA Fights. This event was very successful. The promoter did well.

OTHER BUSINESS

- Chairman Jim Lynch signed checks in the Box Office Account
- Jim Lynch asl resigned as a member of the board. Jim had been a member since the late 1990's and was appointed by Jack Lynch. Bill thanked Jim for his many years of service and commented on what an asset he has been with his knowledge of the Civic Center for over 25 years. Although it will be difficult to replace Jim, we look forward to working with his daughter as Jamie will be replacing him.

Meeting Adjourned 12:57pm Marko moved to adjourn the meeting; 2nd Dan. Next Meeting May 4th at Noon.