



Minutes
Butte-Silver Bow Board of Health
Wednesday, August 9, 2023
Butte-Silver Bow Health Department conference room

1. Administrative Agenda Items

- a. Call to order at 07:01 a.m.
- b. Roll call.
 - i. Ivy Fredrickson, JD
 - ii. Seth Cornell, MD
 - iii. Julie Hart, PhD
 - iv. Mike Welker, DC
 - v. Hattie Thatcher, Commissioner
 - vi. Toby Richards, DDS-
 - vii. Sarah Mallowney, MD Absent
- c. Approval of the minutes from the June 14, 2023, Board of Health meeting. Dr. Welker moved to approve the minutes, with Commissioner Thatcher providing a second. The minutes were approved.

2. Public Comment(s) On Any Items on the Agenda

- a. None

3. Action Agenda Items

- a. The Board of Health is asked to authorize a Chronic Disease Prevention and Health and Health Promotion contract between the Montana Department of Public Health and Human Services and the Butte-Silver Bow Health Department, to continue regional operations related to the Montana Cancer Control Program, the Montana Asthma Control Program, the Montana Tobacco Use Prevention Program, the Montana Healthy Living Program, and the Montana CONNECT Program. Under the contract, the Health Department agrees to carry out local operations, and act as a fiscal and reporting intermediary to the state on behalf of Beaverhead, Deer Lodge, Granite, Madison, and Powell. Contract amount is

\$404,846.00. Term of the contract is July 1, 2023 – June 30, 2024. Dr. Cornell moved to approve the request, with Dr. Welker providing a second. The request was authorized.

- b. The Board of Health is asked to authorize a Chronic Disease Prevention and Health Promotion subcontract between the Butte-Silver Bow Health Department and the Anaconda-Deer Lodge Public Health Department, for the operation of the Montana Asthma Control and Montana Tobacco Use Prevention programs in Anaconda-Deer Lodge, Powell, and Granite counties. The Butte-Silver Bow Health Department serves as a fiscal and reporting intermediary between DPHHS and Anaconda-Deer Lodge County, paying under this subcontract \$128,500 to Anaconda-Deer Lodge County. Subcontract term is July 1, 2023, through June 30, 2024. Dr. Cornell moved to approve the request, with Dr. Welker providing a second. The request was authorized.
- c. The Board of Health is asked to authorize a Chronic Disease Prevention and Health Promotion subcontract between the Butte-Silver Bow Health Department and the Madison County Public Health Department, for the operation of the Montana Tobacco Use Prevention in Madison County. The Butte-Silver Bow Health Department serves as a fiscal and reporting intermediary between DPHHS and Madison County, paying under this subcontract \$65,000 to Madison County. Subcontract term is July 1, 2023 through June 30, 2024. Dr. Cornell moved to approve the request, with Dr. Welker providing a second. The request was authorized.
- d. The Board of Health is asked to authorize an agreement between the Montana Department of Transportation and the Butte-Silver Bow Health Department for the distribution of car safety seats. The child safety seats address the county's need for promoting the benefits of car seat use and educating parents and caregivers on how to properly install the seats and transport their children safely. The acquisition of child safety seats is funded through a grant from the National Highway Traffic Safety Administration and administered by the Department of Transportation's State Highway Traffic Safety Section. The agreement is effective for car seats received from October 1, 2023 to September 30, 2024 until they are all distributed. Dr. Welker moved to approve the request, with Commissioner Thatcher providing a second. The request was authorized.
- e. The Board of Health is asked to authorize a memorandum of understanding with St. James Health Care, Pharmacy Department to obtain a preliminary commitment for the use of facility to accept and store refrigerated vaccines in the event of an

extended refrigerator failure, extended internal power failure, city-county wider power failure, or the unavailability of the health department facility related to natural or man-made disaster. It is agreed there will be no charge applied or bill issued with this agreement. Either party may terminate without cause upon ten days written notice to the other party. Dr. Hart moved to approve the request, with Commissioner Thatcher and Dr. Welker providing a second. The request was authorized.

- f. The Board of Health is asked to authorize a memorandum of understanding with the Maroon Activity Center to obtain a preliminary commitment for the use of facility to accept and store public health emergency supplies, serving as a distribution center in the event the Butte Civic Center facility is inadequate or unavailable during a natural or man-made disaster or other event. It is agreed there will be no charge applied or bill issued with this agreement. In the event state or federal emergency management funding is available, compensation may be available. Either party may terminate without cause upon ten days written notice to the other party. Dr. Welker moved to approve the request, with Commissioner Thatcher providing a second. The request was authorized.
- g. The Board of Health is asked to authorize an agreement between Butte-Silver Bow and Breastfeeding Peer Counselor as an independent contractor to perform breastfeeding services to WIC clients as described in the Scope of Services (Attachment A). The independent contractor will hold liability insurance for personal injury and property damage, in the amount not less than \$1.5 million for each occurrence and \$750,000 per claim. The professional services agreement compensation is \$400.00 monthly. This agreement is effective upon the date of its execution and will terminate at the request of either party upon providing a thirty-day written notice. Commissioner Thatcher moved to approve the request, with Dr. Hart providing a second. The request was authorized.
- h. The Board of Health is asked to authorize a HIV Medical Case Management contract between the Montana Department of Public Health and Human Services and Butte-Silver Bow Health Department to deliver medical case management services and support services to meet the medical needs of HIV-infected individuals living in Montana. Contract amount is \$20,354. Terms of the contract is July 1, 2023 through June 30, 2024. Dr. Cornell moved to approve the request, with Dr. Hart providing a second. The request was authorized.

4. Briefing Agenda Items

- a. Health Department Update
 - i. Staffing Updated
 - a. Job's posted included:
 - i. Chronic Disease Program Specialist
 - ii. WIC Program Lead
 - iii. Clerk IV-Internal
 - iv. Behavioral Health Coordinator
 - v. Breastfeeding Peer Counselor
 - b. PREP Teacher and Family Planning Coordinator will be posted soon.
 - c. Health Promotion and Accreditation Coordinator position was filled by Taylor Pesanti.
 - ii. Strategic Planning for the Health Department took place in July.
 - iii. Meeting with Bill Branson on Leadership Trainings and more to come on this.
 - iv. Some of our programs like Environmental are becoming increasingly busier with everyday tasks. John Rolich said there has been an increase in subdivision reviews and development.
 - v. 30 Air Purifiers were lent out of 50.
 - vi. Van has been updated with the wrap. It looks great.
 - vii. A new electronic billboard sign is going up today along with new external and internal signage as well.
 - viii. August 25th is the Sun Bus. They will be providing Free Skin Cancer Screening.
 - ix. Health Fest will be held October 25th.
 - x. ATSDR will be here September 26th for a community listening session to be held at the MAC Center. More information to come.
 - b. Amanda Marinovich was asked to be present at the meeting so that board members may ask questions about the article that was published in the Montana Standard in June. Dr. Cornell had many questions regarding the article. Dr. Cornell asked what the purpose or reason for writing the article was at that time. Chairwomen Fredrickson suggested a process be put in place to have communications published. Dr. Cornell said he was going to respond back to Amanda's paper directly. The Board of Health expressed that the opinions in the article did not reflect the opinions of the Board of Health. The article reflected the opinions of the writer and was not intended to be a position of the Board of Health, the Butte-Silver Bow Health Department or the City-County of Butte-Silver Bow. The Board of Health remains committed to scientific objectivity and the importance it plays in the role of public health.
- c. Department Finance Report
 - i. Diane Regan reported the budget process has been completed. It was challenging but made it through it.

- ii. Diane Regan said she's going to change the form of the reports that are given out monthly.

5. Other Business

- a. Dr. Cornell reported on the data storage. Kayla Harvy talked to Kathy Kenison in the IT Department. The way the data is being stored will work and is secure.
- b. Commissioner Hattie Thatcher reported that the EPA will be presenting at the August 23rd Council of Commissioners meeting.
- c. Chairwomen Fredrickson relayed that Commissioner Shawn Fredrickson requests Dr. Cornell be present at the August 23rd Council of Commissioners meeting.

6. Presentations

- a. None- Moved Tobacco Prevention Presentation.

7. Public Comment(s) On Any Items Not on the Agenda

- a. None

8. Next Meeting

- a. The next Board of Health meeting will be held at 7:00am on Sept. 13, 2023, in the Butte-Silver Bow Health Department conference room.

9. Adjournment

- a. Dr. Welker made a motion to adjourn; the motion was seconded by Dr. Commissioner Thatcher. The meeting was adjourned at 08:03 a.m.