



**Minutes**  
**Butte-Silver Bow Board of Health**  
**Wednesday, Aug. 7, 2019**

**1. Administrative Agenda Items**

- a. Call to order.
- b. Roll call:
  - i. Danette Melvin, RN, MN
  - ii. Lyn Ankelman, EdD
  - iii. Mike Welker, DC
  - iv. Seth Cornell, MD
- c. Approval of the minutes from the July 3, 2019 Board of Health meeting – Dr. Ankelman moved to approve the minutes, with Dr. Welker providing a second. The minutes were approved.

**2. Public Comment(s) On Any Items on the Agenda**

None.

**3. Action Agenda Items**

- a. Request for Board of Health authorization of a contract between the Butte-Silver Bow Health Department and the Anaconda-Deer Lodge County Health Department, for the continuation of asthma home visiting and tobacco use prevention services in Anaconda-Deer Lodge, Powell and Granite counties. In this contract relationship, the Butte-Silver Bow Health Department serves as a regional hub and fiscal intermediary for the provision of these services. Contract amount is \$108,624.00, with \$78,624.00 distributed for tobacco use prevention efforts in Anaconda-Deer Lodge (\$28,080.00), Powell County (\$26,784.00) and Granite County (\$23,760.99), and \$30,000 to Anaconda-Deer Lodge for asthma home visiting services. Term of the contract is July 1, 2019 through June 30, 2020. Dr. Cornell moved to authorize the contract, with Dr. Ankelman seconding. The contract was authorized.
- b. Request for Board of Health authorization of a contract between the Butte-Silver Bow Health Department and the Anaconda-Deer Lodge County Health Department for the provision of comprehensive reproductive health services in

- Anaconda-Deer Lodge, under federal Title X guidelines. Under the contract, the Butte-Silver Bow Health Department agrees to carry out all administrative responsibilities and provide fiscal oversight and management; and provide the services of a nurse practitioner, training, and medical consumables and contraceptive supplies. Anaconda-Deer Lodge agrees to provide clinic space, a registered nurse, office staff and other services and responsibilities. Term of the contract is July 1, 2019 through March 31, 2020. Dr. Ankelman moved to authorize the contract, with Dr. Cornell seconding. The contract was authorized.
- c. Request for Board of Health authorization of a contract amendment between the Montana Department of Public Health and Human Services and the Butte-Silver Bow Health Department, for the continuing provision of teen pregnancy and sexually transmitted infection prevention programs in Silver Bow and Jefferson counties, specifically the evidence-based Personal Responsibility Education Program. The amendment modifies the contract's term through June 30, 2024; contract amount for FY20 is \$86,500.00. Dr. Cornell moved to authorize the contract, with Dr. Welker seconding. The contract was authorized
  - d. Request for Board of Health authorization of a contract between the Montana Department of Public Health and Human Services and the Butte-Silver Bow Health Department, to upgrade and enhance local public health capacity to respond to events impacting the public health, through planning, assessment and development of preparedness and response activities defined by the CDC's Public Health Preparedness Capabilities Planning Guide. Contract amount is \$73,355.00; term of the contract is July 1, 2019 through June 30, 2020. Dr. Cornell moved to authorize the contract, with Dr. Ankelman seconding. The contract was authorized.
  - e. Request for Board of Health authorization of a contract between the Butte-Silver Bow Health Department and AWARE, Inc., for the provision of home visiting services in Butte-Silver Bow, specifically the Parents as Teachers program. For the provision of the PAT program, the Health Department will receive \$58,596.00. Contract term is July 1, 2019 through June 30, 2020. Dr. Cornell moved to authorize the contract, with Dr. Welker seconding. The contract was authorized.
  - f. Request for Board of Health authorization of a contract amendment between the Butte-Silver Bow Health Department and RiverStone Health, which provides nurse supervision and data entry for the Health Department's Nurse-Family Partnership program. The amendment modifies the amount paid by the Health Department to RiverStone for these services, and for travel and per diem, for a total of \$37,367.68. The amendment is effective July 1, 2019 through June 30, 2020. Dr. Ankelman moved to authorize the agreement, with Dr. Welker seconding. The agreement was authorized.
  - g. Request for Board of Health authorization of a contract between the Montana Department of Environmental Quality and the Butte-Silver Bow Health Department to conduct an air pollution control program in Butte-Silver Bow. Contract amount is \$33,595.00. Contract term is July 1, 2019 through June 30, 2020. Dr. Cornell moved to authorize the agreement, with Dr. Welker seconding. The agreement was authorized.

#### 4. Briefing Agenda Items

- a. Health Officer's Report:
  - i. Health Officer Karen Sullivan attended two days of consent decree negotiations.
  - ii. Ms. Sullivan attended a meeting to discuss the kickoff of the 2020 Community Health Needs Assessment.
  - iii. Ms. Sullivan reported on a follow-up to findings by auditor Pat Burt from Newland & Co.. Ms. Sullivan and other Health Department staff, along with Finance/Budget staff, met with Mr. Burt to discuss the department's monthly reconciliations between the subsidiary billing systems for the immunization and family planning programs to the Butte-Silver Bow accounting system and financial records. Family Planning reconciliations have been occurring monthly, and with our new Patagonia system, we are able to generate robust reports on the Immunizations Program. Mr. Burt had a few suggestions regarding how we can further customize the Immunizations reports – we believe this meeting satisfied what was found in the findings.
  - iv. Ms. Sullivan edited a draft of the department's 2019-2023 strategic plan.
  - v. Ms. Sullivan continues to consult with Anaconda-Deer Lodge on its public health department.
  - vi. Environmental Health Division Director John Rolich reported that Bison Engineering submitted a draft for the first quarter data report for enhanced air quality monitoring in the Greeley neighborhood, specifically for Total Suspended Particulates and PM10. The monitoring began March 7; therefore, data for the first quarter includes only a portion of the month of March. The data indicated that the particulate is smaller than 10 microns in diameter, with about one quarter of the particulate being smaller than 2.5 microns. The report states that large particulate may become more prominent during the summer and fall months, as drier conditions are more favorable to large particulate generation. The report also shows that an easterly wind produces the highest TSP concentrations. During this time period, particulate concentrations were well below the National Ambient Air Quality Standards for PM10 and PM2.5. The data also show the concentrations for arsenic, cadmium, copper, lead and zinc were well below the most conservative worst-case guidelines.
  - vii. Community Health Division Director Tina Randall reported meeting with staff members Dawn Gordon-Wilcox and Danielle Giacomino as a follow-up to "Mental Health & Substance Abuse and the Role of Public Health" training the group attended in Great Falls in May. The group will meet on a regular basis to develop a strategy for our programs and addressing mental health/substance abuse.
  - viii. Lindsey Borchert's active caseload in the Healthy Young Parent Program is at 22.

ix. Chronic Disease/WIC Program Manager Lori Stenson reported that, in collaboration with the county Parks & Rec Department and the Butte Archives, the five-week Hike through History series began and took place at the following historic areas:

- Saint Mary's neighborhood – about 65 attendees; guest speakers were Dan Kelly, Debbie Shea, Andy Antonovich, Betty Babb and Norm DeNeal
- West Side Mansions – 63 attendees; guest speaker Mary McCormick
- Whiskey Gulch – 48 attendees; guest speaker Abby Peltomaa

**5. Other Business**

a. None.

**6. Presentations**

a. HIV team presentation and tour of the department's new mobile clinic.

**7. Public Comment(s) On Any Items Not on the Agenda**

a. None.

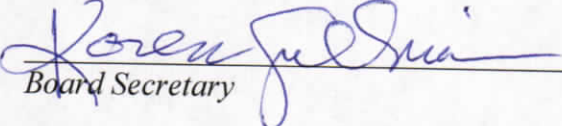
**8. Next Meeting**

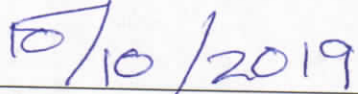
a. The next Board of Health meeting will be held at 7 a.m. Wednesday, Sept. 4, 2019, at the Butte-Silver Bow Health Department Conference Room, 25 W. Front St., Butte, Mont.

**9. Adjournment**

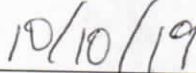
a. Dr. Ankelman moved to adjourn the meeting, with Dr. Cornell providing a second. The motion was approved, with adjournment at 8:55 a.m.

*Recorded by Taylor Edden*

  
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Board Secretary

  
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Date

  
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Board Chair

  
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Date