

**MINUTES OF THE
EAST BUTTE RENOVATION AND REHABILITATION AGENCY
BOARD OF DIRECTORS**

August 6, 2020

1. **CALL TO ORDER AND ROLL CALL** – Chuck Krause called the meeting to order at 9:02 a.m.

MEMBERS PRESENT: John Morgan (by phone), Melissa O’Dell, Chuck Krause, Mark Rule, and Paul Babb (by phone)

MEMBERS ABSENT: All Present

STAFF PRESENT: Karen Byrnes, Director; Brianne Downey (by phone), Financial and Project Manager; and Susan Powell, Administrative Assistant

CONSULTANTS: None

GUESTS: None

APPLICANTS PRESENT: Chad Silk, Applicant; and Joe Floreen (by phone) Applicant

2. **APPROVAL OF MINUTES**

John Morgan made a motion that was seconded by Mark Rule to approve the minutes from July 2, 2020, meeting as presented. The motion carried unanimously.

3. **PUBLIC COMMENT**

None.

4. **FINANCIAL REPORT**

Brianne Downey, Financial and Project Manager, went over the Financial Report with the RRA Board. A copy of the Financial Report is made part of these minutes.

Melissa O’Dell made a motion that was seconded by John Morgan to accept the Financial Report as presented. The motion carried unanimously.

5. **DIRECTOR’S REPORT**

Karen Byrnes updated the Board that our office, Community Development, is extremely busy with inquiries into our community. We are seeing a lot of interest in purchasing

property. We also formed our Harrison Avenue South District. That was recently formed, and our Board is established. The first Harrison Avenue South District meeting will be Tuesday, August 11 and they actually have a budget to deal with, we have a budget of \$83,000.00 this year going forward. We have received several inquiries for new construction and new businesses moving into that District.

Our office has recently teamed up with the Community Enrichment Department to enforce a new provision on our vacant building ordinance, which is called the mothball provisions. What that is going to do, we will be contacting property owners whose building appear to be vacant, that currently are not registered on a vacant building registration, which is a requirement. We will be contacting those folks and if they are not mothballed appropriately according to the provisions, we will be asking them to come up with that plan. One of the biggest highlights of that mothball plan is plywood is not allowed on first level windows, on the first floor. Those need to be glass and if plywood is installed in the upper stories, they need to be painted appropriately to show it looks a little nicer. They need to have roofs, they need to be secured from the weather and if there are any leaning walls that are compromised, they need to be shored up. It is going to be an interesting process. We are starting off by just case managing what we believe to be the most impactful properties that are very visible and are along the Park Street corridor, along Main Street. It does apply to all buildings so it can apply to residential, it applies to everything. It is a big thing to take on, but we are starting somewhere. If people do not reply within that first five days, then they are going to receive something different.

Karen Byrnes updated the Board on the Water Tower project. The contractor for the Water Tower will start sometime after August 20. Karen reported that they met on site with all the partners from Butte-Silver Bow. There is good news in terms of reclamation, Superfund cleanup activities. They have some work slated for that exact same area. We did have a meeting this week with all the players including the Chief Executive, Historic Preservation, Parks and Rec, Community Enrichment, and Eric Hassler from the Reclamation Department to talk about the plans for the area. We are talking with folks who have an interest in moving the arch that is out on Beef Trail from the original Columbia Gardens to this location. That is part of the plan.

Mark rule made a motion that was seconded by Melissa O'Dell to accept the Director's Report. The motion carried unanimously.

6. **GRANT REQUEST**

a. **102 Madison Avenue – Chad Silk** **Property Redevelopment** **Project Cost \$19,475.00**

The Applicant, Chad Silk, was present at the meeting. A copy of the application is made part of these minutes. The Applicant is seeking matching grant funds for the

improvements to the property. The improvements include a curb and sidewalk and asphalt for the parking lot and drive through. The Applicant has provided all necessary documentation.

Staff recommended a grant in the amount up to \$9,737.50, or 50% of the eligible costs associated with this project.

Melissa O'Dell made a motion that was seconded by John Morgan to approve a 50% grant in the amount up to \$9,737.50 to Chad Silk and to approve a grant to Butte-Silver Bow in the amount up to \$3,437.50 for a curb and sidewalk and asphalt for the parking lot and drive through at 102 Madison Avenue. The motion carried unanimously.

b. 219 East Park Street - Joe Floreen
Property Redevelopment
Project Cost \$19,519.00

The Applicant, Joe Floreen, was present at the meeting by phone. A copy of the application is made part of these minutes. The Applicant is seeking matching grant funds for the improvements to the property. The improvements include a replacement of transom windows. The Applicant has consulted with the Historic Preservation Officer and received approval from the Historic Preservation Commission. The Applicant has provided all necessary documentation.

Brianne Downey explained that this is a continuation, Phase 2 if you will, of the property at 219 East Park Street. Joe Floreen has already worked with Mary McCormick and the Historic Preservation Commission and received approval back in June of 2018 and this is actually a portion of the project that we took back funds because of the time constraint. This grant today is the upper, middle, and lower section of the transom. Joe Floreen explained that he did ask for funding for this building before a couple of years ago, but it got delayed because the other building we had to do first.

Staff recommended a grant in the amount up to \$9,759.50, or 50% of the eligible costs associated with this project.

Mark Rule made a motion that was seconded by John Morgan to approve a 50% grant in the amount up to \$9,759.50 to Joe Floreen for replacement of transom windows at 219 East Park Street. The Historic Preservation Commission has approved the project. The motion carried unanimously.

7. OTHER ITEMS

None.

9. ADJOURN

Mark Rule made a motion that was seconded by John Morgan to adjourn the meeting at 9:32 a.m. The motion carried unanimously.

EastButteRRAMinutesAugust 6, 2020