



## MINUTES OF THE MEETING

Parking Commission Meeting  
July 24, 2019  
1<sup>st</sup> Floor Conference Room  
3:00 P.M.

### **Members Present**

Rob Dwyer, Bart Riley, Ray Ueland

### **Members Not Present**

Buddy Fisher and Tim Dick

### **Staff Present**

Karen Byrnes and Desirae Stark

### **Others Present**

Cindi Shaw, Mike Smith

### **1. Call to Order**

The meeting was called to order at 3:02pm by Rob Dwyer

### **2. Approval of Minutes-May 22, 2019**

Ray motioned to approve, and Bart seconded. Rob Dwyer approved minutes.

### **3. Review of Financials- May-June 2019**

Karen said Parking Garage year ended in the black of \$5800. Revenue overall \$58,000 Expenditure \$52,000. In the month of June we issued 510 tickets, collected 321. Parking Commission had a ending balance of \$0 due to the budget office helping.

### **4. Public Comment**

Ray asked us to check Garage cameras to see if we could find out who let air out of 4 vehicles tires during the Folk Festival. He will get with Desi to give a time frame and vehicle descriptions. Ray asked if we can get the old bus pickup spot in front of the Public Defender building grayed out, and the sign moved to the current pick up spot in front of the Parking Garage. Desi will email Loggins to get it taken care of. Rob asked us to drive by the No Parking signs on Excelsior to make sure they were correct. Cindi explained the Shultz measured it out and they were correct. Rob just wants to make sure they point in the right direction.

**5. Parking Commission Financial Planning Committee**

**New Fine Structure**

Karen explained that through the Financial Planning Committee it was suggested to change our fine structure, which could triple our collection amount. She proposed doubling most fines and if the Parking Commission approves she will make a presentation for the Council of Commissioners. Rob suggested make overtime to \$20 instead of \$25. He also suggested making 48hr fines to \$150 for the 1<sup>st</sup> violation and \$250 for the 2<sup>nd</sup> violation due to it being a safety issue. Karen is wanting an automated system that can help track of the trailer complaints, since the parking commission is currently using a ledger in a binder. Desi suggested that all \$10 violations become \$20 instead of the \$25. Rob asked if parking kiosks are still being considered. Karen said they were, but that will be a discussion down the road. Ray made a motion to approve the new fine structure, Bart seconded, all in favor. Rob approved the motion.

**Office Hours**

Karen said we would be better served to not have a person 8 hours in the office. Another car would make our department more proactive instead of reactive. We can better serve the public have 3 officers out in the field. The Parking Commission will receive a decommissioned police car. Maintenance and fuel will be the only financial fees needed. The new office hours will be Open from 8:00 a.m.-9:30 a.m. Noon-1:30 p.m. 4 p.m.-5p.m. We started putting it out on social media, office door, and it will be in the paper. People can still make payments through the payment box outside the office, online, or through the mail.

**Ordinance Revisions**

Karen said she is going through all the pages. She will bring it back to the table once she gets through it. Cindi asked Karen to explain the parking financials. Karen said it's not new, we inherited this debt from back in 2000. Had ups and downs through the years. We have a bond debt of \$233,000. Lost revenue through meters off the street, lot leases not being renewed, Sid program ended. She said our goal it break even. Parking is a service not a self-funding department. General Fund support needs to happen to continue this service.

**6. Washington Street-Angle Parking-Update**

Karen said she is still working on getting the dialysis of it. Rob said there is a white ford truck with a camper topper parked on Washington at a 90 degree angle. Desi said they will check it out.

**7. Other**

None

**8. Adjourn**

Ray motioned to adjourn, Bart seconded, all in favor. Rob adjourned at 3:58 p.m.

**July 24, 2019 minutes**