

**MINUTES OF THE  
EAST BUTTE RENOVATION AND REHABILITATION AGENCY  
BOARD OF DIRECTORS**

**July 11, 2019**

- CALL TO ORDER AND ROLL CALL** – Chuck Krause called the meeting to order at 9:01 a.m.

**MEMBERS PRESENT:** Chuck Krause, Melissa O’Dell and Mark Rule

**MEMBERS ABSENT:** John Morgan and Paul Babb

**STAFF PRESENT:** Karen Byrnes, Director; Brianne Downey, Financial and Project Manager; and Susan Powell, Secretary

**CONSULTANS:** Andy Laslovich, WET; and Hanna List, WET

**GUESTS:** None

**APPLICANTS PRESENT:** Kevin Stenson; Applicant

- APPROVAL OF MINUTES**

Mark Rule made a motion that was seconded Melissa O’Dell to approve the minutes from March 7, 2019, meeting as presented. The motion carried unanimously.

- PUBLIC COMMENT**

None.

- FINANCIAL REPORT**

Brianne Downey, Financial and Project Manager went over the Financial Report with the RRA Board . A copy of the Financial Report is made part of these minutes.

Mark Rule made a motion that was seconded by Melissa O’Dell to accept the Financial Report as presented. The motion carried unanimously.

- DIRECTOR’S REPORT**

Karen Byrnes talked about DCI, the consultants on the water tower project. We have a \$2,500 contract with them to do this analysis for us, to give us some alternatives. They did an on-site analysis, they are gathering more information. Karen thinks that the result

of it will be a cost estimate to stabilize the tank in place. From that point forward we would not have to do any major stabilization into the future. It would be to just come up with a maintenance plan of how to keep it stable. Then go from there in terms of how we want to maybe create some beautification around the tank or an access trail around it or something. Mary McCormick is writing a nomination for it to be on the National Register as a historic place.

Karen Byrnes told the Board that we are working at looking at the possibility of creating an additional URA District in Butte. It would be out on Harrison Avenue. We don't have boundaries yet, but it would be from like the Interstate South to basically just North of the Airport and along that corridor and taking in residential, commercial, some light industrial sort of spaces. The focus of the retail corridor, it would be good if we could make an impact.

**6. GRANT REQUEST**

**a. 524 East Park – Stenson Physical Therapy – Kevin Stenson**

Property Development  
Project Cost - \$1,400.00

The Applicant, Kevin Stenson, was present at the meeting. The Applicant is seeking matching grant funds for the installation of handrails to connect parking lots. The handrails will be installed to ensure patient safety. The Applicant provided all necessary documentation.

RRA Staff recommended funding in the amount up to \$700.00 or 50% of the eligible costs.

The Board discussed the bid with the handrail on both sides of the stairs instead of one side of the stairs. Karen Byrnes recommended that we go with the bid from Howe Steel Design for the amount of \$1,017.50 to put the handrail on both sides of the stairs.

Mark Rule made a motion that was seconded by Melissa O'Dell to approve a 50% grant in the amount up to \$1,017.50 to Kevin Stenson for the installation of handrails to connect parking lots at Stenson Physical Therapy, 524 East Park Street. The motion carried unanimously.

**7. EAST BUTTE INFRASTRUCTURE ANALYSIS UPDATE – ANTHONY LASLOVICH**

Anthony Laslovich from WET did a presentation to the Board on the infrastructure analysis.

**8. OTHER ITEMS**

None.

**9. ADJOURN**

The meeting was adjourned at 9:47 a.m.

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