

Butte-Silver Bow Public Archives
Board of Directors
June 12, 2023
12:00 p.m.
Minutes

1. Call to Order at 12:04p.m.
2. Roll Call: Brian Holland, Lee Whitney, Abby Peltomaa, Bill McKenzie, Laurel Egan, Aubrey Jaap, and Shannon Hopewell Excused: Marissa Newman and Sara Sparks
3. Lee motions to approve the amended May 2023 Board meeting minutes, Abby seconded the motion, all were in favor.
4. Directors Report for June 2023 – see the report; certain items noted below:
 - a. Aubrey mentioned that the Play! Exhibit will be on display until the end of August. The next exhibit will be inspired by school. The team will start preparing for the next exhibit in July.
 - b. Aubrey mentioned that delivery of the ACM pay office records began today with 10 pallets. Twelve pallets remain and we will be delivered next month. Aubrey will begin going through the records upon returning from vacation.
 - c. The B’Nai Israel Temple will open July 31st for tours.
 - d. Aubrey gave an update on the new security system. Brian inquired about ongoing costs. Aubrey understood that the system will be continued to be covered by the ARPA Grant this next budget year. However, our alarm system is still operated with Photo Scan. Aubrey will follow up with this next budget year.
 - e. The Chateau’s Virtual Tour is live. Please see packet for link.
5. Old Business
 - a. FY24 Budget
 - i. Aubrey reviewed list of items the Archives requested for the coming budget year. Archivera seemed positive, as well as a computer at the Chateau. Items that will not be included in the budget include the elevator panel and the full-time FTE request for Cara. This will be pursued next budget year.
6. New Business
 - a. Christine Martin Open Air Residency
 - i. Christine will be out for a 6-week art residency. This residency has been arranged with the human resource department. Morgan will be doing more while Christine is gone. She will have the assistance of Ethan, a volunteer. Aubrey also reported that Archives staff will be available to assist if needed. Lee questioned if Archives’ Volunteers would be available to assist. Aubrey responded that they certainly could.
 - b. Deaccessions – Lee made a motion to approve the following deaccession request, Laurel seconded the motion, all were in favor.

- i. 2023.068 – Columbia Gardens Postcards--(duplicates already in Archives' holdings. Recommendation: Add to Garage Sale.

7. Other

- a. Brian asked about the May 24 presentation of the Archives Annual Report to the Council of Commissioners. Aubrey stated that the presentation was well received.
- 8. Adjournment at 12:50**