



Bert Mooney Airport Authority Board of Directors Meeting Minutes

May 6th, 2020

12:00 Noon Airport Conference Room

Present: Dave Holman, Chairman

Mark Moodry, Member

Jim Beauchamp, Member

Board Member Excused Absence: Brendon McDonough, Member

Rod Aine, Member

Staff Present: Pam Chamberlin, Rick Ryan and Jim Kambich

Guest Attending: Scott Bell and Trevor Hughes.

1.0 Correspondence: none

2.0 Public Comment: Dave Holman, Chairman, called the meeting to order at approx. 12:00 noon and asked for public comment. There was no public comment and the meeting proceeded forward with according to the Agenda.

3.0 Approval of the March 4th, 2020 Board of Directors Meeting.

The motion was made by Mark Moodry to accept the March 4th, 2020, Minutes as presented and seconded by Jim Beauchamp. Chairman Holman, called for the vote and the motion carried unanimously.

4.0 Approval of the April, 2020, Bills:

The Airport Authority Board were presented with the April, 2020, bills for approval and signatures. The motion was made to accept the bills as presented by Mark Moodry and seconded by Jim Beauchamp. Chairman Holman, called for the vote and the motion carried unanimously.

5.0 Financial Statements:

The September 2019 and December 2019 Financial Statements for the first two quarters were presented to the Board of Directors. The motion was made by Mark Moodry and seconded by Jim Beauchamp to accept the Financial Statements as presented. Chairman Holman, called for the vote and the motion carried unanimously.

6.0 AIP Update:

Pam Chamberlin and Scott Bell presented the Board of Directors an update on the AIP. Reported that AIPs' 54, 55, 56, and 57 are closed out with the FAA. AIP 58 the crack and seal project is scheduled for June, 2020. It was also reported that the FAA 139 Certification Inspection has been move to September 14th, 15th & 16th, 2020. The revised estimate for the federal share in the application will be \$9,229,530.

AIP 59: Pam Chamberlin presented the Board of Directors the letter requesting a revision to the original AIP 52 grant application for the terminal construction account for additional costs associated with the terminal. The AIP grant should be a total of \$1,034,051. Consisting of BTM entitlements and cares grant funding. Respectively, the entitlement portion should be \$930,646 and the remaining \$103,405 in cares grant funding.

The motion was made by Mark Moodry and seconded by Jim Beauchamp to accept the AIP report as presented. Chairman Holman called for the vote and the motion carried unanimously.

7.0 Corporate Air Project:

The discussion on the Corporate Air remedial report conducted by Water and Environmental Technologies (WET) for the Montana Department of Environmental Quality. The report presented to the BTM Board of Directors is summarized as follows. To allow or not allow a deed restriction on the property which Corporate Air owned approx. thirty years ago. The report by WET asked for the BTM Board of Directors to concur with the report which would place a deed restriction on the property. After the discussion on by the BTM Board and staff, Mark Moodry made the motion to decline the WET proposal/recommendation and absolutely no deed restrictions be placed on the Corporate Air property. Jim Beauchamp seconded the motion. Chairman Holman called for the vote and the motion carried unanimously.

8.0 Lease approval for Aaron and Sarah Jones:

A renewal lease was presented for BTM Board approval for the two hangers leased by Aaron and Sarah Jones. Mark Moodry made the motion for the renewal approval of the lease contingent on the Jones's accepting the inspection of the two hangers by Airport staff.

The motion was seconded by Jim Beauchamp. Chairman Holman called for the vote and the motion carried unanimously.

9.0 Air Service Development Committee: no activity at this time.

10. Report on Cares Act:

Pam Chamberlin reported that the 424 Application for the Cares Act had been submitted and accepted by the FAA. The grant is for \$1.1million. The motion was made by Mark Moodry to accept the Cares Act grant funds, the motion was seconded by Jim Beauchamp. Chairman Holman called for the vote and the motion carried unanimously. A discussion regarding the state of the COVID-19 Crisis ensued with the staff reporting the SkyWest request for a three-month deferral on rent at BTM until June 30, 2020. Butte Aviation has asked for a deferral for three- month. The COVID-19 Crisis has so much uncertainty which has put the local, state and national economies in peril. In addition to rental and lease deferrals, SkyWest has proposed to the Department of Transportation (DOT) that Butte be reduced to on flight per day. DOT approved SkyWest's request. Extremely unstable times.

11. TSA Buildout:

Pam Chamberlin presented the BTM Board of Director with an opportunity to have TSA build office, training room and breakroom in the basement. Pam presented that GSA and TSA are very supportive of the lease improvements going forward and with some debt restructuring and new rates per square foot applied to the project, this would be beneficial to all parties. The motion was made by Mark Moodry to pursue the TSA buildout and move forward with the project with TSA. The motion was seconded by Jim Beauchamp. Chairman Holman called for the vote and the motion carried unanimously. In addition, Pam pointed out that some of the work like framing and sheet rock work could be performed by Airport personnel during these challenging times.

12. Debt Restructure:

Pam presented the BTM Board of Directors with a debt restructure plan which involved using entitlement transfer from West Yellowstone/ AIP close out projects. BTM would refinance the balance under a 15year term. The Motion was made by Mark Moodry to pursue the debt restructure as presented and seconded by Jim Beauchamp. Chairman Holman, called for the vote and the motion carried unanimously.

13. Motion was made by Mark Moodry and seconded by Jim Beauchamp to adjourn. Chairman Holman called for the vote and the motion carried unanimously at 12:55 pm.

Minutes by Jim Kambich Assist. Mgr.

