

**Butte/Silver Bow**  
**Local Emergency Planning Committee (LEPC)/**  
**Citizen Corps Council (CCC)**  
**Minutes for March 22, 2023**

**Attendees**

Aine, Rod	15-90 SAR / The PEAK, Inc.
Cozby, Kelly	REC Silicon, Process Safety Management Lead
Fleege, Jeremy	Montana Resources, Environmental Engineer
Hoar, Todd	BSB Disability Council
Janosko, Dan	BSB GIS
Johnson, Stephanie	BSB County Library
Lahey, Liz	BSB GIS
Marthaller, Kurt	BSB School District #1 (LEPC Vice Chair)
McGrath, Kaitlyn	Safety Manager, Jeffery Contracting
McGree, Nick	A-1 Ambulance
McPherson, Dave	911 Manager (LEPC Chairman)
Merrifield, Jim	BSB Office of Emergency Management
Millspaugh, Steve	REC Silicon, Emergency Response Coordinator
Morgan, Marissa	Environmental Health & Safety Director, MT Tech
Parish, Jason	BSB IT/ PIO
Pewitt, Rodney	Amateur Radio
Phillips, Jen	St. James Healthcare, Emergency Management & Safety
Robinson, Bill	BSB Safety and Risk Management
Rolich, John	BSB Health Environmental Department
Schlichenmayer, John	American Red Cross Volunteer
Steilman, Eileen	REC Silicon, Environmental Engineer
Stickney, Mike	MBMG, Director of Earthquake Studies
Walleser, Audrey	MT DES

**Absent:**

Brinkley, Krysten	MT Western Health Coalition
Carey, Lisa	BSB Office of Emergency Management
Chamberlin, Pam	Bert Mooney Airport
Crowley, Jeremy	Montana Bureau Mines Geology, Hydrogeologist
Helm, Erin	American Red Cross, Disaster Program Specialist
Hollingsworth, Tonette	BSB Public Health Department PHEP
Kambich, Jim	BSB Chief of Staff
Kenison, Kathy	BSB/IT, Director
Lester, Ed	BSB Law Enforcement, Sheriff
Maloughney, Karen	BSB Public Health Department, Director
Osborne, Zach	BSB Fire Department, Fire Chief
Ries, John	Mayor of Walkerville, MT
Riordan, John	BSB Council of Commissioners, District 8
Ryan, Rick	Bert Mooney Airport
Seys, Cinda	BSB Safety and Risk Management
Smith, Mike	Montana Standard, Reporter
Steilman, Pete	Montana Resources, Safety Manager
Sparks, Bandi	Northwestern Energy
Sullivan, John	BSB Facilities Manager
Whitmore, Marty	National Weather Service

**I. CALL TO ORDER- LEPC Chairman Dave McPherson**

LEPC Chairman Dave McPherson called the March 22, 2023 meeting of the Butte-Silver Bow (BSB) Local Emergency Planning Committee (LEPC) and Citizen Corps Council (CCC) to order at 12:00 pm.

**II. ROLL CALL**

Attendance sign-in form was distributed for the in-person attendees, and virtual attendees were noted. Both are reflected in the attendee list above.

**III. APPROVAL OF MINUTES**

Chairman called for approval of the December 14, 2022 minutes. Minutes were approved unanimously.

**IV. PUBLIC COMMENT ON ANY MATTER NOT ON THE AGENDA**

No Public Comments.

**V. PRESENTATION – None**

**VI. SUBCOMMITTEE REPORTS**

**A. PLANNING/PRE-DISASTER MITIGATION SUBCOMMITTEE**

*Ed Lester, Dave McPherson, Jim Merrifield, Zach Osborne, Jen Phillips, Karen Maloughney*

All-Hazard Mitigation Plan Update – Jim and Lisa attended a workshop in Helena with neighboring jurisdictions in January to represent Butte and Walkerville. When asked to list important mitigation projects for each county the Basin Creek Watershed project received a lot of support from the other jurisdictions.

Community Wildfire Preparedness Plan (CWPP) – the core team has been working with the consultant, DJ&A, and meeting virtually. The first in-person meeting will be in April.

**B. EMERGENCY RESPONSE AND PREPAREDNESS SUBCOMMITTEE**

*Zach Osborne, Jim Merrifield, Ed Lester, Dave McPherson, Cinda Seys*

- **Homeland Security Grant Application** -An application to update / upgrade the Redundant 911 Center at the EOC was submitted for \$128,460. The Senior Advisory Committee (SAC) will meet in May to score and rank applications.
- **EMPG Grant Application** -The EMPG Grant funds 50% of the expense to operate the EOC including staff salaries. The application process is on track to be completed before the deadline of April 14<sup>th</sup>.

**C. TRAINING AND EXERCISE SUBCOMMITTEE**

*Jennifer Phillips, Jim Merrifield, Dave McPherson*

Jim reminded the Committee that the MT DES training and exercise list was included with the Agenda when emailed and all are welcome to participate if there is anything of interest. He also noted that this year's Elected Officials Training will be held April 18<sup>th</sup>, from 6-8 PM, at the BSB EOC.

Jim reported that in May, the Forest Service plans to host ICS 300 / 400 at the Butte EOC. It is tentatively scheduled to be held May 1<sup>st</sup> – 5<sup>th</sup> and there should be a few opens spots if anyone would like to attend – contact Lisa for more information.

Jim and Lisa will be attending the Emergency Management Forum in Helena, May 9<sup>th</sup> – 11<sup>th</sup>. This event will bring together professionals from across the state and across sectors to hear from an extensive group of presenters, share best practices, and network with peers.

**D. COMMUNICATION /LEPC GRANT SUBCOMMITTEE**

*Ed Lester, Zach Osborne, Jim Merrifield, Nick McGree, Dave McPherson*

- **911 Committee Updates** – Ed Lester / Dave McPherson  
Dave reported that training has concluded, and the system will go live next week. The soft launch is underway and going well.

**E. UNIFIED HEALTH COMMAND**

*Karen Maloughney, Ed Lester, Zach Osborne, Jennifer Phillips*

Flu and Covid Update and Statistics - Karen Maloughney was unable to attend; no update given.

St. James Healthcare updates- Jennifer Phillips reported that St James is continuing to work on updating their emergency operation plans. She also reported that they will be facilitating a Pediatric Disaster Response and Emergency Preparedness training next month in Butte at the EOC.

**F. SHELTERING SUBCOMMITTEE**

*Zach Osborne, Jennifer Phillips, Todd Hoar, John Rolich, Kurt Marthaller, Erin Helm, John Sullivan*

Jim Merrifield reported that the sheltering sub-committee is working to reduce the list of shelters to approximately five and then will work with the ARC to develop MOUs.

**VII. ADJOURNMENT-** The meeting adjourned at 12:16 PM. The next LEPC meeting will be held April 26, 2023.