



Minutes
Butte-Silver Bow Board of Health
Wednesday, February 8, 2023
Butte-Silver Bow Health Department conference room

1. Administrative Agenda Items

- a. Call to order at 07:00 a.m.
- b. Roll call.
 - i. Ivy Fredrickson, JD
 - ii. Julie Hart, PhD
 - iii. Mike Welker, DC
 - iv. Seth Cornell, MD
 - v. Sarah Mallowney, MD
 - vi. Hattie Thatcher, Commissioner
 - vii. Toby Richards, DDS – Excused
- c. Approval of the minutes from the January 11, 2023, Board of Health meeting. Dr. Welker moved to approve the minutes, with Dr. Mallowney providing a second. The minutes were approved.

2. Public Comment(s) On Any Items on the Agenda

- a. None

3. Action Agenda Items

- a. The Board of Health is asked to authorize an agreement between the Montana Department of Public Health and Human Services and Butte-Silver Bow to fund the Butte-Silver Bow Health Department in the participation and completion of the Pathways to Recognition Program. The term of this task order is from March 1, 2023 through February 28, 2025 and has a total amount of \$60,000. Commissioner Thatcher moved to approve the agreement, with Dr. Welker providing a second. The agreement was authorized.
- b. The Board of Health is asked to authorize the Butte-Silver Bow Health Department to apply for the Strengthening Public Health Workforce funding opportunity. The length of this funding opportunity is from July 2023 – June 2027. Applications are due by March 1, 2023. Dr. Cornell moved to approve authorization of Butte-Silver Bow Health Department to apply for the funding

opportunity with Dr. Welker and Dr. Hart providing a second. The authorization was complete.

4. Briefing Agenda Items

a. Health Department Update

- i. Melanie Osterman was hired as the new Administrative Health Specialist.
- ii. The Assistant Director of Health Services position has closed. Interviews will be scheduled.
- iii. Jancee Archer has resigned her position as Health Educator.
- iv. Heather Shupe takes the sanitarian test Friday February 10th.
- v. Eliot Smith is now a registered sanitarian.
- vi. The department participated in an enhanced HIPAA Training.
- vii. The department continues to take the Cyber Security trainings weekly.
- viii. The Community Health Needs Assessment is completed and will be released the middle of March.
- ix. John Rolich provided an update about working together with other departments in the county.
- x. Wildfire Smoke team will meet to review plan. This will help bring awareness to the public.

b. Department Finance Report

- i. Diane Regan provided an updated on the Immunization Program financial status. COVID-19 negatively impacted the immunizations program. The immunization grant is \$15,549. 58% of the immunization billed were COVID-19 vaccines and 42% were regular vaccines. There may be opportunity to collect unanticipated revenue after the mid-year review. The immunization program is revenue driven. It is crucial that the volume of vaccines given is high. Diane Regan mentioned buying groups would help drive down the cost of the vaccine.

c. Well Information Update

- i. Dr. Cornell requested updates on information that has been distributed to well owners and who might be doing the outreach to well owners. Will ask EPA and a member from Butte-Silver Bow who has knowledge about wells to attend a future meeting.

5. Other Business

- a. Ivy Fredrickson provided an updated on the Bylaws. A draft to the county attorney would occur and then they would be presented to the board of health.

6. Presentations

- a. Tonette Hollingsworth – Review of the After-Action Report for the Butte-Silver Bow Health Department.
- b. Dr. Cornell asked if Karen Sullivan, retired Health Officer who worked during the pandemic was interviewed.
- c. Dr. Cornell recommended that the After Action Review explore why the COVID deaths per capita was higher in Butte-Silver Bow than just about anywhere else in the state.

7. Public Comment(s) On Any Items Not on the Agenda

- a. None

8. Next Meeting

- a. The next Board of Health meeting will be held at 7 a.m. March 8, 2023, in the Butte-Silver Bow Health Department conference room.

9. Adjournment

- a. Dr. Welker made a motion to adjourn; the motion was seconded by Dr. Mullaney. The meeting was adjourned at 07:49 a.m.

