

Butte Civic Center Board

Board of Directors Meeting Minutes

CONFERENCE CALL

March 4, 2021 12:00pm

MEMBERS ON PHONE CALL: Jim Lynch, Marko Lucich, Jocelyn Dodge, Dan Callahan, Kelly Lee

STAFF ON PHONE CALL: Bill Melvin, Krystal Carlson

MOTION: Motion to approve the February 4th Civic Center Board Meeting Minutes. 1st Marko 2nd Dan
Motion Passed

NEW BUSINESS

- **COVID VACCINE RESERVATIONS ONLINE**
People can sign up online for a COVID vaccine reservation via the Civic Center's ticketing site. Krystal sets this up and monitors the availability. The box office is staffed on Mondays for phone calls and walk ups. This is another outlet for people to make a reservation along with the Health Depts COVID hotline. Many volunteers are helping as well. Marko asked if there is an outlet for those who can not leave their homes. Bill said the is being offered by the Health Department and appointments can be setup with them.
- **PARROTT TAILINGS**
Bill met with WET's engineer to discuss the fencing and lighting that will be set up in the South Parking lot. They moved fencing into the South Parking lot and Bill asked the contractor to move the fencing because there needs to be two way traffic into the South parking lot for the COVID Vaccine clinics. The contractor has been difficult to work with and said a change order would have to be done if the fencing and gate needs to be changed again. They do have signs located on Harrison Ave showing the detour of Civic Center Road. Civic Center road will be closed until 2023.
- **FOREIGNER RESCHEDULED FOR SEPT 11th**
Nick, the promoter, wants to periodically meet with the BSB Health Dept to stay informed on the COVID restrictions in Butte. Bill setup a phone conference call with Nick and Kato from the Health Department. They both agreed that September 11th looks like a safe date to reschedule the concert. No General Admission tickets were sold, so there is a way to social distance current ticket holders if need be.
- **REQUEST KAREN SULLIVAN AND JP GALLAGHER TO ATTEND APRIL MEETING**
The Board asked Bill to invite Karen Sullivan, BSB Health Dept, and JP Gallaher, BSB Chief Executive, to April Civic Center Board meeting. They would like to discuss the current restrictions that the Civic Center has regarding attendance and concessions.
- **MHSA STATE BASKETBALL TOURNAMENT**
The Civic Center currently would allow 2 people per participant for the State Basketball Tournaments. The MHSA Board voted in favor 19-2 of moving the State B Basketball tournament from Butte to Great Falls. Great Falls is allowing 500 tickets per team to be sold. These are being sold through the schools. It is unfortunate Butte lost this tournament, as it boosts the economy with heads in beds and people eating at restaurants.

MARKETING REPORT:

- Big Sky Montana Tech Volleyball Tournament's rent of \$5,000 will be underwritten by the TBID
- The Western A Basketball expenses will be underwritten by the TBID
- April 2-3 Advantage Butte Volleyball Classic
- April 24 MT Tech Graduation
- Chamber dinner (either Sept 30th or October 21st)
- Sept NAIA Pow Wow – They will be returning to the Civic Center
- October 2 Bacon & Brewfest
- November Special Olympics & Price is Right
- December Copper City CrossFit & Mining City Duals Wrestling & a hold for a concert

OTHER BUSINESS

- RFP for design of the North parking lot. This includes lighting, landscaping. It will be posted in the paper. This will be in conjunction with them filling the current hole in the North Parking lot with good dirt they remove from the South Parking lot. Then the paving would go out to bid in Phase I as Bill understands.
- MHSAA Basketball Tournament Bids will be submitted in April. The TBID will underwrite all expenses for the 2023 tournaments. They have extra funds for not underwriting the tournaments that had been canceled. The Civic Center wasn't selected for a tournament in 2022. These awards came out in May 2020. Every 5 years one facility will not be awarded a tournament because of the Combined Tournaments. Bill informed the Board he was going to ask about getting the tournament that was awarded to Great Falls in 2022 since they hosted this years tournament.
- It is budget time and Bill asked the Board if there are any requests they have. He will be putting in for new chairs and tables.
- Bill is hoping to be able to bill the Health Dept for rent for the dates of use for COVID if the COVID bill expenses. Diane Regan from the Health Dept thinks this would be a reasonable request to get the rent paid.

OLD BUSINESS

- Butte High's wrestling and basketball events went well.
- The Western A basketball tournament also went well. It was very different only allowing 2 guests per player. Bill surveyed the hotels and majority of them said they did not get business from this tournament.
- The Civic Center's email list for marketing with email blasts has significantly increased. Every time a person signs up for a COVID Vaccine online, the ticketing site captures their email and adds it to the email list.

Next meeting scheduled for April 1, 2021 at Noon in person in the Civic Center hospitality room.

MOTION: Marko moved to adjourn. Seconded by Jocelyn. Motion passed. Meeting Adjourned 12:45pm