

MINUTES

THE CITY AND COUNTY OF BUTTE-SILVER BOW

HEALTH BENEFIT PLAN INSURANCE COMMITTEE, FEBRUARY 16, 2021 @ 1:30 P.M.

1. Meeting called to order at 1:31 pm – Conference Room 103 with remote attendees joining via WebEx Teleconference.
2. Roll call was taken verbally.
 - a. Present: Bryan Cetraro, Doug Conway, Julia Crain, Brianne Downey, DeHanza Kwong, Beth Parks, Ann Shea, Michelle Shea, Brandon Warner, Leslie Clark, Danette Gleason, Theresa Marshall, Kate Woods, Beth Wurm, Lori Fearon, JP Gallagher, Jim Kambich
 - b. Absent: John Moodry, PJ O'Brien
3. Bryan Cetraro made a motion to approve minutes for January 2021 meeting, Beth Parks seconded motion. All were in favor, minutes approved as written.
4. Financials. Lori Fearon reviewed the Financial report. Leslie Clark reviewed the Health Insurance Fund Activity Report handout.
5. Renewal: RFP's for new plan year have gone out to service providers. There have been some return requests for clarification, Lori is hopeful we should be able to review the returned RFP's at the next meeting.
6. Memo regarding insurance to be sent out to all eligible employees with health needs survey. Committee reviewed memo and made revision suggestions. Final copy and survey to be sent to committee before distribution.
7. New Business: Committee informed of potential denial of claims (possible appeal) for participant due to emergency treatment that was excluded by plan as treatment for a work-related injury per the returned accident questionnaire.
8. Next Meeting – March 16, 2021 at 1:30 pm.
9. Bryan Cetraro made a motion to adjourn, Ann Shea seconded the motion. All were in favor; meeting was adjourned at 2:24 pm.