



Airport Authority Board Meeting Minutes

February 5th, 2020

12:00 Noon Airport Conference Room

Present: Dave Holman, Chairman

Mark Moodry, Member

Jim Beauchamp, Member

Brendon McDonough, Member

Rod Alne, Member

Staff Present: Pam Chamberlin, Manager; Jim Kambich Assist. Manager

Excused Absence: Rick Ryan

Guest Attending: Mr. Walt McIntosh, Trevor Hughes

CORRESPONDENCE: Chairman Holman called for any correspondence to come before the Airport Board of Directors. None at this time.

PUBLIC COMMENT: Chairman Holman called for any public comment to come before the Airport Board of Directors at this time. None at this time.

MINUTES: Chairman Holman called for the approval of the January 8th, 2020, of the Airport Board of Directors Meeting. The Motion was made by Mark Moodry to accept the Minutes as presented and the motion was seconded by Brendon McDonough. Chairman Called for the Vote and motions carried unanimously.

BILLS: The Airport Authority Board of Directors were presented with the January bills for approval and signatures. The motion was made by Mark Moodry and seconded by Brendon McDonough. Chairman Holman called for the vote and the motion to approve carried unanimously.

AIP Update: Scott Bell engineer with Morrison and Maierle, provided an update on a potential project with TSA. TSA has found money and would like to relocate their break room and training room to the basement of the New Terminal. A statement of work and specifications have been developed by TSA and GSA and Scott will begin the process to get quotes to see if this is feasible financially to do at this present time. In addition, it was presented to the Board that final report for reimbursement for audit work at approx. \$13.5K discretionary funding which will reimburse the General Fund. Other work was reported by Scott was the final close out of the terminal and the sprinkling zones need to be repaired on the east side of the terminal. The Fog seal contractor American Road and Maintenance Inc. will be conduct the fog/seal work this spring, the board concurred to approve this work for the spring of 2020. The motion was made by Mark Moodry and seconded by Brendon McDonough the contract to utilize the services of American Road and Maintenance. Chairman Holman called for the vote the motion carried unanimously.

Water and Environmental Technologies (WET) well monitoring update: Mr. John Babcock discussed his that he has completed a 71- page report which WET had done for the State of Montana Department of Environmental Quality (MDEQ). This is result of WET retained by Corporate Air who had operated from the Hanger West of the Terminal which had three underground fuel storage tanks until 1992. The report specifically identifies 2 contaminated wells show that underground storage tanks had leaked one half to 2 feet of Jet A fuel to the groundwater thirty- five feet (35') from the surface to a contaminated plume resides underneath the paved area of the hanger. MDEQ through the UST Program (Underground Storage Tank Program) paid into by Petroleum companies) would like to archive closure by placing a Deed Restriction on the property which would let Corporate Air (The Potentially Responsible Party) from financial liability for any future remedial action. In addition, the MDEQ is promoting a permissible mixing zone in the area which meets all MDEQ requirements. It was

recognized by the Airport Authority Board of Directors that the Deed Restrictions is not to the advantage and the future long- term use of the property to assign to MDEQ that the remedial action, a mixing zone is not to the best interest of the Airport Authority Board of Directors and its operations. Pam Chamberlin will forward additional information to the Airport Authority Board of Directors which will include the WET remedial report and other pertinent due diligence items to make the best decision for the Airports long term operations.

Montana Aeronautics: Pam Chamberlin reported that the Airport Authority was awarded a grant/ loan for the total of \$90K. \$80K will be the grant portion and a loan for \$10,225.00, a ten- year 2.375% loan from the Montana Aeronautics Division was the complete financial package presented to the BTM Staff. The motion was made by Mark Moodry and Seconded by Brendon McDonough to pass a Board Resolution to accept the funds by the Montana Aeronautics Board as presented. Chairman Holman called for the vote and the motion carried unanimously to pass a Board Resolution.

Air Service Development Committee: Pam Chamberlin will schedule a meeting to discuss interest level by SkyWest to add an MRG flight to Butte. In the past SkyWest officials were extremely interested in development of the MRG flight. The preferred route by SkyWest was Denver to Butte on a seasonal schedule. However, a great deal of discussion centered around the desire as a community we would like to have a year- round flight even if it were only two or three flights a week. In addition, the Chamber and BLDC would like to be involved in the phone calls directly in the future if possible. Pam Chamberlin and staff will discuss with SkyWest that the both entities working on the MRG would like to be directly involved in discussions going forward. SkyWest officials said they will run the numbers on several scenarios and should be back to us by the week of February 10 thru the 14th. The Airport Authority made it clear the Airport Authority will approve any and all commercial flights at the Airport.

Other Business:

The Airport Authority is down to a five- member Board of Directors. Chairman Holman wanted to make sure that the quorum is now three. Mark Moodry reported to the Airport Authority Board will need to forward Chief Executive, Dave Palmer, names of individuals to serve on the Board. The Chief Executive appoints the Board Members to the Airport Authority Board of Directors.

Final action taken by the Airport Authority Board was Scott Bell will work with TSA scope of work to get construction numbers and see if this proposed space is financially feasible. Pam Chamberlin mentioned that GSA would reimburse all cost associated with the new TSA space except the Shell. The Motion was made by Mark Moodry and seconded by Jim Beauchamp the

project costs be provided to the Authority Board when they are available as this project moves forward. Chairman Holman called for the vote and the motion carried unanimously.

Adjourn: The motion was made by Brendon McDonough and seconded by Mark Moodry to adjourn the meeting at 12:55. The Motion carried unanimously.

Minutes by Jim Kambich, Assistant Airport Manager