

# Butte Civic Center Board

## Board of Directors Meeting Minutes

CONFERENCE CALL

February 4, 2021 12:00pm

**MEMBERS ON PHONE CALL:** Jim Lynch, Marko Lucich, Jocelyn Dodge, Dan Callahan

**MEMBERS ABSENT ON PHONE CALL:** Kelly Lee

**STAFF ON PHONE CALL:** Bill Melvin, Krystal Carlson

**MOTION:** Motion to approve the January 6<sup>th</sup> Civic Center Board Meeting Minutes. 1<sup>st</sup> Jocelyn 2<sup>nd</sup> Dan Motion Passed

### NEW BUSINESS

- **BOARD MEMBERS REAPPOINTED**  
Bill informed the Board that Chief Executive JP Gallagher approved Dan and Kelly for another term which will expire Dec 31, 2023.
- **COVID VACCINE CLINIC**  
The 2<sup>nd</sup> doses will start next week on Tues and the 1<sup>st</sup> shots will continue on Wed. The Health Department said they know on Monday how many doses they have available. They are having issues at the call center as far as keeping up with the calls. Diane Regan from the Health Depart asked Bill about using the online ticketing system for the vaccine clinic. Krystal knows the ticketing system so well and she said this can be done. JP said that all expenses would be written off as COVID expenses: ticket sellers & online ticketing fees. Diane said they expect to do at least 100 shots per hour. This is a work in progress. St. James has been excellent in this process and very organized. They have provided numerous staff. The MT Tech Nursing program has provided many student nurses as well. The BSB Health Department and Butte Community Health Center are also providing staff. Volunteers have been great and the traffic control has been going well.
- **HEALTH DEPARTMENT MEETING**  
Bill met with Chad Peterson from Butte Central and John Rolich from the Health Department to discuss the Western A Basketball Tournament Feb 25-27<sup>th</sup>. This is a 16-team tournament with 4 games played a day at each facility. The boys will play at the Civic Center and the girls at the MAC. will not be hosting any tournaments this year. The fans will be separated in the stands and seats will be cleaned after each game, no hospitality room, only packaged food sold in concession and 2 guests per player/coach. Marko asked if students will be allowed to attend. Bill said no students per the Health Department's guidelines.
- **CONFERENCE CALL WITH MHSA – MARK BECKMAN & HEALTH DEPARTMENT**  
The MHS presented numerous plans for the State Basketball tournaments in Butte in March. Karen Sullivan from the Health Department approved that the Civic Center can host the tournament. It would start on Wed. There will be 6 games per day. Mark said the Class A still hasn't voted on coming to Butte. They could end up voting to go to Great Falls, where more fans can attend. Bill said the Civic Center is reactive and will do what we are told to do. Bill said this tournament is funded by the TBID. The gate goes to the MHSA.
- **NORTH PARKING LOT RFP**  
Bob Boone and Pat Keaneen – Public Works. They want an RFP for the design of the North parking lot. Bill discussed ideas he has that included a plan to chain a lot off for the capabilities of possibly

charging for parking (another revenue source). This would also the staff to control the parkin glot (high school kids). When the North Parking lot is done it will be pavement ready. The landscaping and lighting design to be discussed. Bill said it was a good time tear it up because the Civic Center has minimal events scheduled at this time. Marko asked where the funding is coming from. Bill said they are waiting on the RFP's and the bids before funding is available.

- **PARROTT TAILINGS**

They are behind on moving the shops, but most of the buildings have been moved. A local construction company has been chosen. Civic Center road will be closed for a couple of years. Jocelyn asked if they have provided Bill a second plan for emergency evacuation if Civic Center road is closed. Bill said this hasn't been discussed, but he will find out.

#### MARKETING REPORT:

- Western A Basketball Tournament
- State AA Divisional – first week of March, has been canceled. They are traveling school to school for games. State might possibly be this way as well.
- State A Combined Basketball Tournament – March 11-13<sup>th</sup> (MAC & CC)
- Club Volleyball April 2-3<sup>rd</sup> (Jeni Hope) This has sold out for team registration COVID Testing will continue Monday, Wednesday, & Thursday 3-5pm thru January
- Foreigner – April 16<sup>th</sup>. Bill asked that Karen Sullivan, BSB Health Officer, make a decision for the promoter and provide them with a letter of reference. The Civic Center needs to keep a good relationship with this promoter for future shows. They have held other dates.
- MT Tech Graduation – April 24<sup>th</sup> – Bill will meet with Amanda
- Mayfair – looking at changing the dates
- 2023 MHSAA State Tournament bids – Bill will be bidding all the tournaments with the funding underwritten from the TBID.
- Events have been booked and promoters are holding dates. The Health Dept is getting optimistic if the vaccine clinics keep going.
- Concessions have opened with packaged food only.

#### OTHER BUSINESS

- Jocelyn asked Bill if he has heard anything from the film industry. Bill confirmed that he has not.
- Marko asked why restaurants can sell food but the concessions are not allowed to serve the full menu. Bill said he doesn't have an answer and will forward the question to the Health Department. There honestly isn't enough people to sell the food to since teams are allowed 2 per player at this time.

#### OLD BUSINESS

- Butte High's wrestling and basketball schedule has been revised daily.

Next meeting scheduled for March 4<sup>th</sup>, 2020 at Noon via conference call.

MOTION: Marko moved to adjourn. Seconded by Jocelyn. Motion passed. Meeting Adjourned 12:50pm