

**Butte-Silver Bow Public Archives  
Board of Directors  
August 7, 2023  
12:00 p.m.  
Agenda**

1. Call to Order
2. Roll Call
3. Approval of July 2023 Minutes
4. Directors Report for August 2023
5. Old Business
  - a. FY24 Budget
6. New Business
  - a. Deaccessions
    - i. 2023.064 – Forest Service Maps
    - ii. 2023.071 – Butte High School Yearbooks
    - iii. 2023.101 – Music Hour Book
  - b. Staff Workshop – September 29
7. Adjournment

**Butte-Silver Bow Public Archives  
Director's Report  
August 2023**

**Summary**

	<b>July 2023</b>	<b>June 2023</b>	<b>Year-to-Date</b>
Visitors	223	171	1077
Auditorium Patrons	549	514	3671
Auditorium Events	19	26	151
Research Requests	22	39	258
Photos Requested	38	21	310
Gov't Requests	9	7	93
Website Visitation	1515	1396	9669
Facebook Engagement	4257	3733	23853
Instagram Engagement	834	383	2346
YouTube Views	1040	841	6975
Volunteer Hours	218	337	2330
Collections Received	20	23	122

**General Updates**

Kim Kohn has submitted her letter of resignation as Archives Scheduler. Her last day in the office will be August 11 and she will be taking vacation through September 8. The position is in the clerical union and will be advertised in-house as required by the union and then advertised externally if no eligible person applies.

Brown Bag Lunches – In July, Steve Wing will discussed his memoir about growing up in Butte in the 1950s and 60s and Kaleb Scarberry was scheduled to talk about Butte's volcanic past, but mostly discussed projects he is working on with the Bureau of Mines and Geology. In August, Jon Axline will discuss highway histories and Chad Okrusch will talk about his book of poems.

Hike through History has been well-attended so far. The hikes are averaging 50-60 attendees. Lindsay and I will be hosting a cemetery tour as part of the series on August 24 at Mountain View Cemetery. Lindsay has also done a hike of Montana Tech and will be doing one of Skyline Park with Abby Peltomaa. The full schedule can be found at: <https://www.co.silverbow.mt.us/2143/Hike-Through-History>.

Pay Office—We have transferred all of the pallets of records we loaded from the Anaconda Payroll Office into the Archives. The collection has totaled 22 pallets. We're giving the pallets a couple of weeks to air out before we store them in Room 115. The collection is fitting on the shelves better than I had expected and I believe we can store the collection in its entirety in Room 115 until we are able to catalog it in more detail and compare it to the records we already have in our vault.

Our MTSU Intern, Morgan Condrey, completed her eight-week internship at the end of July. During her time here she kept the B'nai Israel Temple open for public tours, developed an exhibit on the African American exhibit of Butte, and presented at the Temple about her work with public history and how

everyone can be involved in preserving their community and family histories. This was year three of a five-year commitment from MTSU to provide an intern with the Archives.

An Ri Ra will be hosting two events at the Archives during the festival weekend. On Friday, August 11, author Christy Leskovar will be having a book lecture and signing. On Saturday, Debbie Smith and Chris Hardesty will be leading an Irish language workshop.

### **Building Report**

The main entry door is not fully closing with its own weight. I believe it is a spring issue with the front door and I am working with John Sullivan to determine that is the problem and order a new spring.

The lightning storm on July 27 blew out our power. The battery backup worked as it was supposed to but it blew the breaker to our door controllers and our chiller. John Sullivan got the doors functioning properly again and Johnson Controls got the chiller functional.

### **Grant Report**

The MLIA Road Attribution Project is continuing along. JD and Tyler are working on scanning and transcribing the City Council minutes to be mapped into the database. This grant was to initially end in May 2023, but we were granted an extension through May 2024 for the project.

### **Chateau Report**

The Chateau's vista volunteer, Ethan, will complete his year at the Chateau on August 4. Ethan helped to recruit volunteers, helped with community engagement nights, and worked on research for an exhibit for New Songs for the Butte Mining Camp. The Chateau will have a new vista for 2023-2024 named Liv. She will start the week of August 14.

The high school internship is continuing. The students had their last workshop on August 2 and will work on their projects the week of August 7. They will have a gallery opening and presentation on August 13.

The Chateau is applying for a Humanities Montana grant to develop a booklet of essays written by the participants in the New Songs for the Butte Mining Camp project.

In July, the Pettifoggers performed for the New Songs project. The August artist, Lane Wilbur, had to cancel due to health reasons. Ben Larson, a musician from Phillipsburg, will be joining the project and will perform in October.

Their full calendar can be found here: <https://www.clarkchateau.org/servicescreative>

### **Friends Report**

The Friends are continuing to work with their fellows for 2023. E. Moore Quinn and Michele Jeglum both completed their research visits in July. The Friends awarded the Carrie Johnson research stipend to Crystal Alegria of the Extreme History Project. She will be researching Butte women for the organization's project *The Story of Us*.

## DEACCESSION REQUEST

Accession No.: 2023.064

Collection No.: n/a

Collection Name: n/a

Donor: Sharon Malkovich

Item(s) to Remove: All (4 Forest Service Maps 1950s-1970s)

### Reason for Deaccession Request

- POOR CONDITION: The item(s) are in such shape that they have lost physical integrity, identity, or authenticity; or are beyond practical conservation and therefore of little or no historical, exhibit, or artistic value; or materials endanger the rest of the collections.
- INAPPROPRIATE: The item(s) are no longer (or never were) relevant to the purposes of the Archives or its collections policy.
- CARE: The Archives can no longer properly store or preserve the item(s).
- USE: It is doubtful that the item(s) will be useful for research in the foreseeable future, or will not be useful for exhibits.
- REDUNDANCY: The Archives has one or more records series, photographs, or items similar to, or the same as, this object. (Note below the object ID numbers of the similar objects.) *Available in the public domain (archives.org)*
- Other: (specify)

### Recommended Disposition:

- Return to Donor
- Add to Garage Sale
- Destroy
- Transfer to another Institution: \_\_\_\_\_
- Other \_\_\_\_\_

Recommended by: *dfh* Date: 7/25/2023

### Final Disposition:

- Retain
- Deaccession

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Archives Director)

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Archives Board of Directors)

## DEACCESSION REQUEST

Accession No.: 2023.071

Collection No.: \_\_\_\_\_

Collection Name: Butte High School Yearbooks

Donor: John Lutz

Item(s) to Remove: All (8 yearbooks 1950, 1954, 1955, 1956(x2), 1957, 1958, 1959)

### Reason for Deaccession Request

- POOR CONDITION: The item(s) are in such shape that they have lost physical integrity, identity, or authenticity; or are beyond practical conservation and therefore of little or no historical, exhibit, or artistic value; or materials endanger the rest of the collections.
- INAPPROPRIATE: The item(s) are no longer (or never were) relevant to the purposes of the Archives or its collections policy.
- CARE: The Archives can no longer properly store or preserve the item(s).
- USE: It is doubtful that the item(s) will be useful for research in the foreseeable future, or will not be useful for exhibits.
- REDUNDANCY: The Archives has one or more records series, photographs, or items similar to, or the same as, this object. (Note below the object ID numbers of the similar objects.)
- Other: (specify)

### Recommended Disposition:

- Return to Donor
- Add to Garage Sale
- Destroy
- Transfer to another Institution: \_\_\_\_\_
- Other \_\_\_\_\_

Recommended by:  Date: 8/1/2023

### Final Disposition:

- Retain
- Deaccession

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Archives Director)

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Archives Board of Directors)

## DEACCESSION REQUEST

Accession No.: 2023.101  
Collection No.: \_\_\_\_\_  
Collection Name: \_\_\_\_\_  
Donor: Patrick Kennedy  
Item(s) to Remove: The Music Hour 4<sup>th</sup> Book

### Reason for Deaccession Request

- POOR CONDITION: The item(s) are in such shape that they have lost physical integrity, identity, or authenticity; or are beyond practical conservation and therefore of little or no historical, exhibit, or artistic value; or materials endanger the rest of the collections.
- INAPPROPRIATE: The item(s) are no longer (or never were) relevant to the purposes of the Archives or its collections policy.
- CARE: The Archives can no longer properly store or preserve the item(s).
- USE: It is doubtful that the item(s) will be useful for research in the foreseeable future, or will not be useful for exhibits.
- REDUNDANCY: The Archives has one or more records series, photographs, or items similar to, or the same as, this object. (Note below the object ID numbers of the similar objects.)
- Other: (specify)

### Recommended Disposition:

- Return to Donor
- Add to Garage Sale after used in school exhibit
- Destroy
- Transfer to another Institution: \_\_\_\_\_
- Other \_\_\_\_\_

Recommended by: Jennifer Peterson Date: 7.01.2023

### Final Disposition:

- Retain
- Deaccession

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Archives Director)

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Archives Board of Directors)