

# **Butte Silver Bow Fair Board**

## **-Agenda-**

June 27th, 2023

Back 9 @ 11AM

### **Section I: New Business**

**1. Financials** - Treasurer's Report.

**2. 2023 Fair** - 7/27/23 - 7/29/23 @ The Original Mine.

**a) Committees:**

- Committee(s) that have been formed with applicable members:

*\*\*Apologies if I miss something that you are helping with!*

✓ **Josh:** Grounds Entertainment, Volunteer/Board Members T-shirts, & Sponsorships/Donations.

✓ **Lisa:** Large/Grounds Entertainment, Marketing/Advertising, Layout/Set-up.

✓ **Jenica:** Large Entertainment, Sponsorships/Donations, Layout/Set-Up.

✓ **Stanette:** Vendors & Security

✓ **Bobbi:** Grounds Entertainment, Vendors, & Security.

✓ **Jason:** 4-H

✓ **Kelly:** 4-H & Kids Day

• What are the remaining committee(s)?

• Who wants to be on which remaining committee(s)?

**b) Large Entertainment:**

- RV / lodging confirmed?
- Ticket sellers/ticket takers?
- Backstage help?

- Security Volunteers outside of BSB PD?
- Fencing confirmed for crowd control?
- On site Ambulance reserved?
- What other help is needed to complete?

**c) Grounds Entertainment:**

- Security Volunteers outside of BSB PD?
- Staging entrance for bike jumps?
- On site Ambulance reserved?
- What other help is needed to complete?

**d) Open Class/Kids Day:**

- What other help is needed to complete?

**e) Marketing/Advertising:**

- MT Standard & KBOW meeting update?
- Mike contacted for a positive article written on the fair?
- Party Line update?
- What other help is needed to complete?

**f) Food / Other Vendors:**

- Any additional vendors confirmed?
- Who and how many of each?
- What other help is needed to complete?

**g) Sponsorships/Donations:**

- Updated sponsorship/donation forms completed?
- Confirmed sponsorships/donations? Who and how many?
- What other help is needed?

**h) Set Up/Layout/Parking/Tear Down:**

- Final walk thru set for July 11 @ 11AM
- Directing traffic for parking plan?
- Tear down plan?
- What other help is needed to complete?

**i) Security/Volunteers:**

- How many security / volunteers are confirmed?
- How many security / volunteers are still needed for each event?
- Volunteer / Board Member T-shirts done?
- What other help is needed to complete?

**j) 4-H Events:**

- Will there be a fundraiser? Details?
- Transportation of animals to the Ueland Ranch?
- What other help is needed to complete?

**Section II: Old Business:**

**1. Old Business Items?**

**a)**

**Section VI: New Business:**

1. New Business Items?

a)

**Section VII: Adjournment:**

**\*Next meeting on July 11th, 2023 @ The Original Mine @ 11AM\***

**Notes:**

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