



# SUPERFUND ADVISORY & REDEVELOPMENT TRUST AUTHORITY

## 2021 EVENTS FUNDING APPLICATION

### PROGRAM SUMMARY

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The Superfund Advisory & Redevelopment Trust Authority (SARTA) is charged with administration of Redevelopment Trust Funds provided to the people of Butte, Montana through a negotiated settlement between the City and County of Butte-Silver Bow and the Atlantic Richfield Company.

The Redevelopment Trust Fund provides financial resources to projects supporting the redevelopment of Butte. This application is relevant to events occurring in 2021.

### APPLICANT ELIGIBILITY

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#### *Eligible Applicants*

Eligible applicants include Butte residents, businesses, organizations, and local governmental entities.

#### *Eligible Projects*

At this time, entities sponsoring Festivals and Events occurring in 2021 are eligible to apply for funds. Successful proposals will present a proposal that explains how the Festival or Event benefits Butte, and the technical feasibility of producing the event.

### FUNDING INFORMATION

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#### *Funding Availability*

SARTA may award up to \$75,000 for local Events or Festivals.

#### *Funding Limitations*

The minimum amount of funding for any Event is \$1,000. The recommended amount for any Event is between \$5,000 and \$25,000. The maximum amount for any Event is \$50,000. Requests greater than \$50,000 are possible, but such an award is subject to a favorable 2/3 majority vote of the SARTA.

#### *Funding Policies*

SARTA is a reimbursement-based program. Project expenses are reimbursed based upon the terms of a grant agreement. Project reimbursements must be accompanied by an invoice and progress report detailing activities and expenditures. SARTA limits administrative charges to 5% of the total project cost. An in-kind match should use a rate of \$20.00 per hour for volunteer services or \$50.00 per hour for professional services.

#### *Application Review Process*

SARTA will review applications and make funding recommendations. Finalists may be asked to present their proposal to SARTA.

## APPLICATION DEADLINE

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**Application deadline is Monday, November 2, 2020.**

Applications may be downloaded from:

<https://tinyurl.com/BSBSARTA>

Applications may be picked-up from outside the Chief Executive's Office within the Butte-Silver Bow Courthouse at 155 W. Granite St.

## APPLICATION RESOURCES

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Examples of applications, budget formats, and timelines are available at: <https://tinyurl.com/BSBSARTA>

## SUBMITTAL PROCEDURES

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### *Application Format*

Applications must be typed, utilizing at least a 12-point font, or similar. Electronic applications are preferred, but hard copy applications will be accepted with an accompanying electronic Word document or PDF.

### *E-mail Submission*

Applicants choosing to submit their application via email must submit by 11:59 pm, Monday, November 2, 2020 to: [jcrain@bsb.mt.gov](mailto:jcrain@bsb.mt.gov).

### *U.S. Mail Submission*

Mailed applications must be received by close of business November 2, 2020. Please note this detail to ensure on time delivery. The applications should be addressed as follows:

Butte-Silver Bow Superfund Advisory & Redevelopment Trust Authority  
C/O Butte-Silver Bow Planning Department  
155 W. Granite St., Room 108  
Butte, Montana 59701

## APPLICATION ASSISTANCE

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*Grant Assistance Webinars, by reservation* - Monday, October 19, 2020  
Noon and 5:15 pm  
r.s.v.p for link: [jcrain@bsb.mt.gov](mailto:jcrain@bsb.mt.gov)

### *Grant Assistance via telephone, by appointment*

Julia Crain | 406-497-6264 | [jcrain@bsb.mt.gov](mailto:jcrain@bsb.mt.gov)

## PROGRAM QUESTIONS

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Julia Crain | 406-497-6264 | [jcrain@bsb.mt.gov](mailto:jcrain@bsb.mt.gov)

# SUPERFUND ADVISORY & REDEVELOPMENT TRUST AUTHORITY

## EVENT PROPOSAL REVIEW CRITERIA

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The Butte-Silver Bow Superfund Advisory and Redevelopment Trust Authority (SARTA) has prepared these Event Proposal Criteria to provide sponsors with information pertaining to the type of events eligible for SARTA funding.

### 1. THE RELATIONSHIP BETWEEN THE PROPOSED EVENT AND ITS SUPPORT OF BUTTE'S REDEVELOPMENT (60%)

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- The event builds experience, assets, and skills within the community to support successful events that attract visitors and families to Butte, thereby contributing to Butte's economy and enhancing the cultural heritage of the community.
- The event supports or promotes the viable use of existing building stock, cultural resources, and public spaces that encourage investment and long-term sustainability of the community's event infrastructure.
- The event utilizes volunteer assistance to further leverage economic investments.
- The applicant describes a path toward sustainability if a recurring or annual event such as merchandise sales, donations, sponsorships, and gate receipts, etc.

### 2. TECHNICAL FEASIBILITY OF THE EVENT (40%)

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- The applicant demonstrates qualifications to promote and execute the event.
  - The applicant presents a sound scope of work including the planning process, time line, and tasks and activities that support successful execution.
  - The applicant clearly details requirements to execute the event including coordination with local permitting agencies, insurers, and partners.
- The applicant presents an understanding of funding required to complete the proposed scope of work.
  - The budget reflects SARTA funding as well as other cash and in-kind funding.
  - Project costs are realistic and derived from quotes or estimates.
  - The budget narrative clearly explains how funds will be spent to achieve the intended outcome.

# SUPERFUND ADVISORY & REDEVELOPMENT TRUST AUTHORITY

## 2021 EVENT FUNDING REQUEST

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### 1. REDEVELOPMENT TRUST FUND - PROGRAM 5 - FESTIVAL ECONOMY

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**Program 5 - Festival Economy.** A funded festival or event contributes to the enhancement of the festival and event economy and supports Butte's redevelopment.

### 2. SPONSOR CONTACT INFORMATION

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Sponsor Organization:

Project Contact:

Mailing Address (City, State, Zip):

E-mail:

Telephone:

Website:

### 3. EVENT SUMMARY

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- a. List the name of the proposed event, and the date, location, and anticipated audience size.
- b. Provide a brief two-sentence summary of the proposed event.
- c. Declare the amount are you requesting from SARTA for the proposed event.
- d. Describe alternate plans for this event if it is not safe to gather due to Covid-19,

### 4. RELATIONSHIP BETWEEN THE EVENT AND BUTTE'S REDEVELOPMENT

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- a. Describe how the proposed event will contribute to Butte's economy and support Butte's redevelopment.
- b. Describe how the proposed event will promote or support use of existing buildings, public spaces, or cultural resources.
- c. For recurring events, please describe how the event is pursuing longterm financial sustainability.

### 5. TECHNICAL FEASIBILITY

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- a. Scope of Work - please describe the work to be performed using SARTA dollars. Please list tasks to be completed, project components to purchase, and event deliverables necessary to ensure a successful event.
- b. Organization Capacity - please describe organization capacity to implement the proposed event and any partners providing implementation assistance. Will the festival seek Butte-Silver Bow support? If so, please describe.
- c. Budget - please provide a detailed budget describing salaries, operating expenses, supplies and materials, and contracted services to be reimbursed by SARTA. Please include additional funding support provided by the event sponsor and partners.
- d. Please provide a detailed budget narrative describing the budget categories and how SARTA funds will help achieve the proposed scope of work.