

BUTTE-SILVER BOW  
SUPERFUND ADVISORY &  
**REDEVELOPMENT**  
**TRUST AUTHORITY**  
2016 APPLICATION

# SUPERFUND ADVISORY & REDEVELOPMENT TRUST AUTHORITY

## GRANT PROGRAM INSTRUCTIONS

### PROGRAM SUMMARY

The Superfund Advisory & Redevelopment Trust Authority (SARTA) is charged with administration of Redevelopment Trust Funds, which are provided to the people of Butte, Montana through a negotiated settlement between the City and County of Butte-Silver Bow and the Atlantic Richfield Company. The Redevelopment Trust Fund provides financial resources to projects that foster the development and beneficial reuse of those properties where mine wastes remain or provide community and economic benefits to the people of Butte.

### APPLICANT ELIGIBILITY

#### *Eligible Applicants*

Eligible applicants include residents, developers, businesses, non-profit organizations, local governmental entities, and non-governmental entities living in or located in Butte, Montana.

#### *Eligible Projects*

At this time applicants are invited to apply for funds in two program areas - Historic Preservation and Community and Economic Development. Successful projects will address the following in their application:

- The relationship between the proposed project, its intended outcome, and the goals of the SARTA;
- Public Benefits provided by the proposed project;
- Technical Feasibility of the proposed project; and
- Funding Match.

For more information on eligibility, please see the Program Guidelines & Eligibility Criteria section.

### FUNDING INFORMATION

#### *Funding Availability*

The SARTA appropriates funds based upon anticipated interest earned on the principal of the trust. SARTA has limited its total appropriation for the 2016 Grant Program cycle to \$75,000 for Historic Preservation and \$250,000 for Community & Economic Development.

#### *Funding Limitations*

The minimum amount of funding for any project is \$5,000. A recommended amount for any project is between \$10,000 and \$25,000. The maximum amount for any project is \$50,000. Requests greater than \$50,000 are possible, but are subject to a favorable 2/3 majority vote of SARTA.

#### *Funding Selection*

After grant applications are received, SARTA, with staff assistance, will review the applications and prepare recommendations for funding. Finalists may be asked to present their project to SARTA. Final recommendations will then be reviewed and funding allocations will be made. At that time, successful applicants will be required to execute a grant agreement and then projects can begin (which is anticipated to occur by approximately May 1, 2016).

# SUBMITTAL PROCEDURES & APPLICATION DEADLINE

All applications are due to Butte-Silver Bow Planning Department on March 15, 2016.

Applications for the Redevelopment Trust Fund Grant Program may be downloaded from the SARTA website, <http://co.silverbow.mt.us/813/Superfund-Advisory> or picked-up from the Planning Department office, 155 W. Granite, Room 108, Butte, Montana.

## *Application Specifications*

Completed applications must be typed, utilizing at least a 12-point font, or similar. Electronic or hard copy applications will be accepted.

## *E-mail Submission*

Applicants choosing to submit their application via email must submit by 11:59 p.m., Tuesday, March 15, 2016 to the following email address: [jcrain@bsb.mt.gov](mailto:jcrain@bsb.mt.gov).

## *Hand-Delivered Submission*

Applicants choosing to submit their application by hand must deliver their application to the Planning Department by close of business (5:00 p.m.) Tuesday, March 15, 2015.

## *U.S. Mail Submission*

Mailed applications must be post-marked on March 15, 2016, or earlier. The applications should be addressed as follows:

Butte-Silver Bow Superfund Advisory & Redevelopment Trust Authority  
C/O Butte-Silver Bow Planning Department  
155 W. Granite, Room 108  
Butte, Montana 59701  
Phone: 497-6264

# APPLICATION ASSISTANCE

Need help? Monday, February 22nd, Monday, February 29th, and Monday, March 7th, 2016, from 5:00 to 6:30 will be reserved for staff to provide assistance to applicants. The sessions will be held in the auditorium at the Butte-Silver Bow Public Archives, 17 West Quartz Street, in Uptown Butte.

If you have questions, please contact SARTA staff at 497-6264.

# SUPERFUND ADVISORY & REDEVELOPMENT TRUST AUTHORITY

## PROJECT REVIEW AND EVALUATION CRITERIA

The Butte-Silver Bow Superfund Advisory and Redevelopment Trust Authority (SARTA) has prepared these Project Review and Evaluation Criteria to provide project sponsors with direction on projects, programs and services eligible for funding and ensure all funded projects produce shared community and economic benefits for current and future residents.

All applications for SARTA Funds will be reviewed using the following Criteria. These Criteria are not intended to be absolute, i.e., a project will not have to meet all criteria to be funded; rather, a proposed project will be ranked and rated higher, and its prospects for funding will be greater, to the extent it meets most or all of the Criteria.

### 1. THE RELATIONSHIP BETWEEN THE PROPOSED PROJECT, ITS INTENDED OUTCOME, AND THE GOALS OF THE SARTA (35%)

1. The project is located within the City & County of Butte-Silver Bow; projects occurring within the Butte Priority Soils Operable Unit (BPSOU) or projects that mitigate lost development opportunities due to mining activities may be ranked higher;
2. The project directly addresses and/or mitigates property development challenges present due to mining wastes, i.e., due to the waste in place remedy;
3. The project enhances the quality of life and/or produces economic benefits shared by the Butte community;
4. The project builds or improves infrastructure, including buildings, park facilities, sidewalks, trails, public utilities, etc.;
5. The project is distinct from any other actions that have been or will be completed as part of remedial Superfund actions in Butte;
6. The project is distinct from activities that can or should be provided under local government, general tax-supported or utility rate-supported activities;
7. The project is distinct from or justifies collaboration with any other project or action that has been or will be completed under State's Natural Resource Damage Program (NRD); projects that propose to use Trust Funds to complement NRD funded projects or restoration efforts may be supported.

### 2. PUBLIC BENEFITS (30%)

1. The project repairs, restores, redevelops or mitigates damage to properties and/or natural or cultural resources;
2. The project provides for the beneficial reuse of property where wastes remain in place or provides for tangible and sustainable community and economic benefits for Butte;
3. The project conserves natural or cultural resources;
4. The project protects the public health, safety, and welfare of Butte Residents;
5. The project prioritizes the redevelopment of existing building stock, public infrastructure or intends to provide tangible physical or aesthetic improvement to the city of Butte;
6. Butte Residents will directly benefit from the project;
7. The project benefits are certain and long term.

### 3. TECHNICAL FEASIBILITY OF THE PROPOSED PROJECT (30%)

1. Adequacy of technical design to implement the project;
2. Adequacy of proposed funding to complete the project;
3. Reasonableness of the project schedule;
4. Public support for the project;
5. Applicant demonstrates qualifications and experience to implement grant-funded projects;
6. Qualifications and experience of the staff assigned by the Applicant to the project;
7. Applicant capability to objectively measure project impacts and report the project benefits relative to expenditures.

### 4. FUNDING MATCH (5%)

1. The project is eligible for matching funding and utilizes partnerships with other Federal, State or local governmental agencies, or private sources;
2. Provide information on the project's funding, both secured and unsecured, including in-kind and cash match.
3. For in-kind, volunteer labor proposed as match, the current federal volunteer rate of \$19.64/hour (2015) should be used to calculate the match value. For non-volunteer work proposed as match, including the project sponsor's professional services, the rate shall not exceed \$50/hour to calculate the match value.

# HISTORIC PRESERVATION CATEGORY

## SUPPLEMENTAL PROJECT REVIEW & EVALUATION CRITERIA

Bricks and mortar projects yield the most direct benefit to community preservation goals by substantially contributing to the longevity of our historic buildings and structures. It is for this reason that such projects will be given preference during proposal evaluation. Bricks and mortar projects are those which consist of improvement to the physical plant, including but not limited to exterior walls, window, and doors; heating, electrical, and plumbing systems; and defining architectural design elements. Improvements may be rehabilitation (repair) or restoration (reconstruction), but in all cases involve a sensitivity to historic materials and design.

While bricks and mortar projects are preferred, SARTA will consider other projects under the Historic Preservation category. For example, consideration will be given to educational and interpretive projects. Applicants must provide thoughtful and compelling reasons why the proposed project is truly related to historic preservation rather than the broader category of Community and Economic Development.

All applications to the Historic Preservation category will be reviewed using the following criteria. These are not intended to be absolute, i.e., a project will not have to meet all criteria to be funded; rather, a proposed project will be ranked and rated higher to the extent it meets most or all of the criteria.

1. Preferred projects are limited to historic buildings and structures (including signage) that are listed in or eligible for listing in the National Register of Historic Places (hereafter referred to as historic properties). Preference will be given to projects within the Butte Priority Soils Operable Unit.
2. Preferred projects ensure the long-term structural preservation of historic properties.
3. Preference will be given to exterior façade rehabilitation or restoration.
4. For residential historic properties, preference will be given to those that target multiple properties within a defined area. Such projects can more readily demonstrate obvious visual improvements within a block or neighborhood.
5. Preferred projects will adhere to the Secretary of Interior's Standards for the Treatment of Historic Properties.
6. Preference will be given to projects targeting historic properties with critical and immediate structural deficiencies.

# BUTTE-SILVER BOW SUPERFUND ADVISORY & REDEVELOPMENT TRUST AUTHORITY

2016 - PROJECT APPLICATION

## FOR SARTA USE ONLY

Scope of Work	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Technical Feasibility	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Public Benefits	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Budget Narrative & Worksheet	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Declaration of Match	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Eligible	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## 1. REDEVELOPMENT TRUST FUND - PROGRAM CATEGORY (SELECT ONE, OR BOTH)

**Historic Preservation.** Provides direct support for the protection, preservation, restoration and development of historic resources and properties within the Butte Priority Soils Operable Unit. For more information, please see the supplemental project review and evaluation criteria for this program.

and/or

**Community & Economic Development.** Provides direct support for projects that repair, restore, or mitigate damage from mineral development and provide collective community and economic benefit to the residents of Butte-Silver Bow.

## 2. PROJECT SPONSOR INFORMATION

Sponsor: \_\_\_\_\_ Project Contact: \_\_\_\_\_

Mailing Address (City, State, Zip): \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

## 3. PROJECT ABSTRACT - 300 WORDS MAXIMUM, PLEASE INCLUDE THE FOLLOWING:

- Project Title.
- Project Description
- Project Start Date
- Project End Date
- Funding Request for Project

#### **4. PROJECT SCOPE OF WORK - ONE PAGE MAXIMUM**

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- a. Project Goals and Objectives - specify objectives to achieve project goals.
  - i. Specify how the project addresses and/or mitigates property development challenges due to the waste in place remedy.
  - ii. Describe how the project shall improve quality of life or produce economic benefits shared by the Butte community.
  - iii. Describe how the project is distinct from restoration projects authorized and funded by the State of Montana Natural Resource Damage Program (NRDP) or justifies collaboration with a NRDP-supported initiative.

#### **5. TECHNICAL FEASIBILITY - FIVE PAGES, MAXIMUM; EXCLUDING MAPS, FIGURES & SUPPORT LETTERS**

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- a. Describe how the project scope of work and its time line will facilitate successful implementation.
  - i. Project Tasks or Activities - further break-out objectives into project phases.
  - ii. Project Schedule - provide a schedule for each phase and specify deliverables.
- b. Describe the project sponsor's experience with grant administration and the organization's capacity to implement projects. The narrative should include a description of the project staff and experience implementing similar grant-funded projects, if applicable.
- c. Describe the project monitoring plan and how the project team intends to measure the benefits of Redevelopment Trust Fund investment in terms of the project outcome.
- d. Please include letters of public support as an appendix to this application, if desired.

#### **6. PUBLIC BENEFITS NARRATIVE - ONE PAGE MAXIMUM TO ADDRESS THE FOLLOWING:**

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- a. How the project intends to repair, restore, redevelop, or mitigate damage to properties and/or natural or cultural resources.
- b. How the project intends to develop or enhance the quality of natural and/or cultural resources.
- c. How the project intends to conserve natural and/or cultural resources.
- d. How the project intends to protect the public health, safety and welfare of Butte Residents.
- e. How the project intends to support redevelopment of existing building stock, public infrastructure, or intends to provide physical or aesthetic improvements to the city of Butte.
- f. How Butte residents will directly benefit from this project.

## 7. PROJECT BUDGET & DECLARATION OF MATCH - ONE PAGE MAXIMUM

- Please use the Sample Budget Worksheet, Figure 1, or similar, to develop your project costs.
- Please include a narrative to describe the costs associated with the project. If your project is more than one phase, please be specific in the scope of work and deliverables, and break down the proposal costs by project phase.
- Please describe the secured and/or anticipated match for your project, as needed.

Figure 1. Sample Budget Worksheet

<b>PROJECT SPONSOR</b>					
<b>PROJECT TITLE</b>					
<b>SUPERFUND ADVISORY &amp; REDEVELOPMENT TRUST AUTHORITY</b>					
<b>DATE</b>					
<b>CATEGORY</b>	<b>ANNUAL HOURS</b>	<b>SARTA SHARE</b>	<b>APPLICANT SHARE</b>	<b>OTHER SHARE</b>	<b>TOTAL</b>
Personnel (not to exceed 50% of grant award)					
Staff I	0	\$ -	\$ -	\$ -	\$ -
Staff II	0	\$ -	\$ -	\$ -	\$ -
Staff III	0	\$ -	\$ -	\$ -	\$ -
<b>Subtotal Salaries</b>		\$ -	\$ -	\$ -	\$ -
Benefits, 14% of Wages		\$ -	\$ -	\$ -	\$ -
<b>Total Salaries, Wages and Benefits</b>		\$ -	\$ -	\$ -	\$ -
Contracted Services					
Equipment/Technology					
Administrative Costs (not to exceed 5% of project award)					
Communications		\$ -	\$ -	\$ -	\$ -
Travel		\$ -	\$ -	\$ -	\$ -
Rent & Utilities		\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -
<b>Totals</b>		\$ -	\$ -	\$ -	\$ -

### Budget & Reporting Notes:

- A maximum of 5% of the total grant award may be used for applicant's administrative and overhead purposes. No more than 50% of the total grant award may be used for personnel expenses.
- Project awards will be paid on a reimbursement-only basis. Invoices for project components completed within the reporting period will be accepted on a quarterly basis; September 30; December 31; March 31; June 30. Progress reports are required with all submitted invoices. Please allow 30 days for payment to be remitted.
- Project sponsors shall present project results to the Authority annually or upon completion of a project.