

Minutes  
Board of Directors  
Butte-Silver Bow Public Archives  
August 12, 2019  
Noon  
Archives Building

**Call to Order: 12:05**

**Roll Call:** Abby Peltomaa, Marissa Newman Brian Holland, Sara Sparks, Lee Whitney,  
Also, in attendance: Ellen Crain Archives Director.

Excused: Bill McKenzie, Laurel Egan.

A quorum was present.

**Minutes of the Last meeting**

A Motion was made to accept the minutes of the July meeting. The motion was seconded and passed unanimously.

**Directors Report**

The Director presented the report for July of 2019 (attached).

The Director reported that the tickets for the Antiques fair went on sale today,  
The Director will be traveling to Missoula on Wed, August 14, 2019 to meet with the  
Montana Museum of Art about rotating the Clark Collection into Butte. The Board  
discussed concerns about security and scheduling surrounding the art coming to the  
ARchives

**Old Business**

The Director and the Chair reported on the Budget process.

**New Business**

The disposal request to from the Auditors and the Treasurer's records was presented.  
The Board Chair signed the Request for Disposal of Superintendent of Schools records per the  
motion to dispose. (attached)

A Motion was made to dispose of the records presented by the government records manager. The  
Motion was seconded and passed unanimously.

**There was some discussion about the Irish Consulate visit to Butte in late SEptemebr.**  
**Adjournment**

**July 2019 Report**

**Submitted on August 12, 2019**

**To Archives Board of Directors**

Patrons served	297
Research	31
<u>Auditorium Attendees</u>	<u>290</u>
Total in house activity	618

Social media	37,842
<u>WEB</u>	<u>555</u>
Total Social media	38,397

Volunteers            391. Hours

Auditorium events    17

Collections            25

Brown Bag Events in July Brenda Whaler on Horse racing.

**Public Outreach**

Nikole has been working with Parks Department and the Health department to plan walk & talks at various sites in Butte. Aubrey and Nikole held a walk and talk at the MT. Con and then moved to the Granite Mountain. The Walk and talks have been hugely successful with a good 45 to 50 in attendance at every walk.

**Grant Reports**

The Archives and Montana Preservation Alliance hosted the Butte Finnish community. We had a wonderful and rich conversation we learned a great deal about their culture—Sauna’s, weaving, rug making, smoking of fish, and Johnny & the Hot Shots.

We received a Greater Montana Foundation Grant of five thousand dollars to work with KBOW to do radio presentations on these ethnic communities.

We have hired Walter Barber as the transcriptionist for the Road Grant.

The Jewish exhibit goes up here in September.

I am attending all the budget meetings and we have had a lot of questions about the Chateau salaries, hours and some about the contracts. We have been at the Finance and budget meetings to answer the questions and Chateau staff has been present as well.

**Friends of the Archives**

The Friends of the Archives has finalized the Carrie Johnson Fellowship. Their financials are in great shape and they are moving the 180,000 into the bond market.

The Friends is hoping to grow their Board to ensure a quorum.

They did not have a quorum for the August meeting.

### **Chateau**

The Chateau has opened for the summer. The last art walk was on the moon landing and they had a fair showing at the art walk. The water project was wonderful this two day event brought in some 45 people each day and met with good reviews.

# PRIGGE & OTTEN, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

16 E GRANITE ST

BUTTE, MONTANA 59701

Phone: (406) 723-3243 Fax (406) 782-0239

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June 5, 2019

The Friends of the Butte Archives  
17 W Quartz St  
Butte, MT 59701

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Dear Friends of the Butte Archives Board:

The accompanying financial statements of The Friends of the Butte Archives as of and for the period ended December 31, 2018, were not subjected to an audit, review or compilation engagement by us and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

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Sincerely yours,



Prigge and Otten PC

11:04 AM  
 06/05/19  
 Accrual Basis

The Friends of the Butte Archives  
**Balance Sheet**  
 As of December 31, 2018

	Dec 31, 18	Dec 31, 17	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
Checking/Savings			
D.A. Davidson Savings	0.00	77,876.95	-77,876.95
Edward Jones Investment Account	105,823.38	0.00	105,823.38
Granite Mountain Bank Checking	16,463.17	51,012.81	-34,549.64
Petty Cash	17.40	35.66	-18.26
<b>Total Checking/Savings</b>	<b>122,303.95</b>	<b>128,925.42</b>	<b>-6,621.47</b>
Other Current Assets			
Inventory	13,920.32	15,162.50	-1,242.18
<b>Total Other Current Assets</b>	<b>13,920.32</b>	<b>15,162.50</b>	<b>-1,242.18</b>
<b>Total Current Assets</b>	<b>136,224.27</b>	<b>144,087.92</b>	<b>-7,863.65</b>
<b>Fixed Assets</b>			
Accumulated Depreciation	-3,442.74	-2,019.64	-1,423.10
Equipment	5,293.88	5,293.88	0.00
Johnson House.	115,000.00	0.00	115,000.00
<b>Total Fixed Assets</b>	<b>116,851.14</b>	<b>3,274.24</b>	<b>113,576.90</b>
<b>TOTAL ASSETS</b>	<b>253,075.41</b>	<b>147,362.16</b>	<b>105,713.25</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Equity</b>			
Temp. Restricted Net Assets	19,408.00	31,607.05	-12,199.05
Unrestricted Net Assets	233,667.41	115,755.11	117,912.30
<b>Total Equity</b>	<b>253,075.41</b>	<b>147,362.16</b>	<b>105,713.25</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>253,075.41</b>	<b>147,362.16</b>	<b>105,713.25</b>

11:01 AM  
 06/05/19  
 Accrual Basis

The Friends of the Butte Archives  
**Statement of Activities**  
 January through December 2018

Jan - Dec 18

Ordinary Income/Expense

Income

Direct Public Support

Donations

~~13,170.07~~

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Direct Public Support

4,180.28

Copy & Research Fees

2,574.95

Facility Rental

1,000.00

Memorials

785.00

Total Direct Public Support

22,041.15

Publication Sales

Publication Sales

10,314.33

Cost of Publications

-4,766.79

Total Publication Sales

5,547.54

Special Projects Revenue

No Greater Love

3,096.50

Coins and Bars

1,699.75

Garage Sale

882.00

Ornaments

387.90

Flu 1918

200.00

100 Objects

136.00

Special Project Expenses

-1,705.55

Total Special Projects Revenue

4,696.60

Interest Income

932.09

Royalty Income

198.67

BSB Reimbursement

329.95

Total Income

33,416.05

Gross Profit

33,416.05

Expense

Archives Support Services

Advertising & PR

9,938.74

Small Equipment

3,765.96

Legal & Professional Fees

3,657.57

Book Binding

3,280.00

Digitizing Tapes

1,157.00

Meals

1,054.91

Archives Support Services - Other

526.47

Office Expense

487.00

Supplies

28.96

Total Archives Support Services

23,896.61

G&A - Friends

Supplies

1,714.74

Depreciation Expense

1,423.10

Accounting Expense

850.00

Meals

253.50

Postage

174.19

Licenses & Fees

20.00

Total G&A - Friends

4,435.53

11:01 AM  
06/05/19  
Accrual Basis

The Friends of the Butte Archives  
Statement of Activities  
January through December 2018

	Jan - Dec 18
<b>Johnson House</b>	
Property Taxes	968.54
Insurance	143.43
<b>Total Johnson House</b>	<b>1,111.97</b>
<b>Total Expense</b>	<b>29,444.11</b>
<b>Net Ordinary Income</b>	<b>3,971.94</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
Change in Temp. Restr. Assets	
Irish Studies	5,000.00
St. Mary's	98.81
MHF Grant	
Copper Kings at War	-357.50
2017 - ANIB&W	-3,000.00
Washington Found'n - Smithers	-15,000.00
<b>Total Change in Temp. Restr. Assets</b>	<b>-13,258.69</b>
<b>Total Other Income</b>	<b>-13,258.69</b>
<b>Net Other Income</b>	<b>-13,258.69</b>
<b>Net Income</b>	<b>-9,286.75</b>





Board of Directors  
Butte-Silver Bow Public Archives

August 12, 2019

Noon

Archives Building

Roll Call

Minutes of the July Meeting

Directors Report for the month of July 2019

Old Business

Budget update

New Business

Disposal of Records

Auditors Records: bank statements, receipts, investment records, account receivables.

Adjournment