



Bert Mooney Airport Authority Board of Directors Meeting Minutes

August 5, 2020

12:00 Noon Airport Conference Room

Present: Jim Beauchamp, Member

Mark Moodry , Member

Brendon McDonough, Member

Rod Alne, Member

Excused Absence: Dave Holman, Chairman

Staff Present: Pam Chamberlin, Rick Ryan, Jim Kambich

Consultant: Scott Bell, Morrison Maierle

Guest: Trevor Hughes

1. Correspondence: Jim Beauchamp, in absence of Dave Holman, presided over the meeting as Chairman. Mr. Beauchamp asked if there had been any correspondence at this time. None.
2. Public Comment: Jim Beauchamp, called the meeting to order at 12 noon. Jim Beauchamp for public comment to come before the Airport Authority Board at this time. No public comment at this time.
3. Minutes: Approval of the July 1, 2020, Board of Directors meeting. The Minutes of the July 1, 2020, were presented to the Board of Directors, Chairman Beauchamp asked for a motion to approve the July 1, 2020, Minutes. Motion was made by Brendon McDonough and was seconded by Rod Alne that the minutes be approved. Chairman Beauchamp called for the vote the motion carried unanimously.
4. Bills: Approval and signature of the July monthly bills: The Airport Authority was presented with the June bills for approval and signatures. The motion was made by Mark Moodry and seconded by Brendon McDonough to accept the bills as presented. Chairman Beauchamp called for the vote and the motion carried unanimously.

5. AIP Projects Update: Mr. Scott Bell presented and update on the AIPs'. Scott reported that the final striping will be performed American Road and Maintenance within 30 to 45 days, late August or September. Cory Kessler from Scott's office is working on the final close out report on the crack/seal/fog project. Scott reported that the project went well even though the rain caused some delays and a contract amendment for time and materials would be forthcoming on this project. Pam Chamberlin reported that the AIP from West Yellowstone entitlement would be coming in the month of August and will apply that amount to the Terminal note. Pam also reported that because of the COVID -19 the AIP 59 was executed differently requiring Dave Holman's signature and legal counsel Angie Hasget to sign by July 13,2020. The motion was made by Mark Moodry to accept the AIP update as presented and the motion was seconded by Brendon McDonough. Chairman Beauchamp called for the vote and the motion carried unanimously.
  
6. Debt Restructure: Pam Chamberlin presented a new debt restructuring for the Terminal. Pam reported that she would pay down on the terminal debt of approx. \$1,632,013.99 will be paid at the time modified bringing the loan balance to \$1,000,000. Pam reported the operating note of @288,542.87 would be paid bringing the balance to zero. The motion was made by Mark Moodry and seconded by Brendon McDonough to proceed with the debt restructuring as presented. Chairman Jim Beauchamp called for the vote and the motion carried unanimously.
  
7. TSA Space update: Pam Chamberlin reported that we have been working with GSA on the TSA space. GSA had originally thought the Security section of the quote received was too high and recommend that we get another quote from another vendor they supplied to us. That quote came in higher than the first quote received. We are waiting for the approval from GSA who will pay 100% on the project. BTM will have to front the cost of the project and will be reimburse by GSA.
  
8. Airline Service Development Committee: Pam reported that she attended a meeting with the Committee Joe Willhauer BLDC and Stephanie Sorini Chamber of Commerce, Alaska Airline contacted the committee in early July inquire of the interest in MRG flights to Butte. The meeting result was Alaska Airlines to develop additional information and flight schedules. A meeting will be scheduled upon receipt of the information from Alaska Airlines.
  
9. Other Business:
  - FAA 139 Certification, Pam reported that because of the COVID-19 Virus the FAA 139 Certification will be rescheduling in the future looks like this fall.
  - Tenant for Adm. Building – Jim K. reported there is a company interested in taking the TSA space once it is vacated.

- Land- Jim K reported he has been in contact with John Crowley former President of the Inland Properties Inc. a Washington Corporation about potential business contacts for Airport Properties.
- Other economic Development projects. Jim mentioned that there are a few projects being worked on and proposals submitted that would be beneficial to BSB and the tax base.
  
- Pam Chamberlin reported that Bert Mooney Airport accepted the Montana Aeronautics Grant of \$80 K and loan of \$10K (rate 2.375 term 10 years payment 300 annually). The motion was made by Mark Moodry and seconded by Brendon McDonough to accept the Montana Aeronautics grant/loan. Jim Beauchamp called for the vote and the motion carried unanimously.
- Last item- Pam Chamberlin asked to have Jim K review our FBO business Standards. The last time this was done was 1996.

Adjourn: Mark Moodry made the motion to adjourn, the motion was seconded by Brendon McDonough and the motion carried unanimously.

Minutes by Jim Kambich, Assistant Manager.