

**Butte-Silver Bow Board of Health**  
**Minutes**  
**7 a.m., Feb. 1, 2017**

**1. Administrative Agenda Items**

- a. Call to order.
- b. Roll call.
  - i. Danette Melvin, RN, MN
  - ii. Becky Sprunger
  - iii. Lyn Ankelman, EdD (via telephone)
  - iv. Pat Dudley
  - v. Ivy Fredrickson, JD
  - vi. Julie Hart, PhD
  - vii. Excused absence – Cindi Shaw
- c. Guests.
  - i. Wendy Grace, M.D., Southwest Montana Community Health Center.
  - ii. Linda McGillen, St. James Healthcare.
- d. Review and approval of the minutes of the Jan. 4, 2017 board meeting – Mr. Dudley moved to approve the minutes, and Dr. Hart seconded. The minutes were approved on a unanimous vote.

**2. Public Comments on Any Items on the Agenda**

- a. None.

**3. Action Agenda Items**

- a. The Board of Health was asked to authorize a request from St. James Healthcare to assist in costs related to the 2017 Butte-Silver Bow Community Health Needs Assessment (CHNA). Ms. McGillen relayed that, because of its not-for-profit status, St. James is required by the IRS to assess the health needs of the community every three years and address prioritized needs. Ms. McGillen said this work is carried out in Butte-Silver Bow in a collaboration involving several entities. For the 2014 CHNA, St. James paid for the bulk of the costs, with the Butte-Silver Bow Health Department and Southwest Montana Community Health Center contributing for some expenses. St. James retains the firm of Professional Research Consultants, Inc. (PRC), based out of Omaha, Neb., to conduct 400 telephone surveys and a “key stakeholder” survey involving a variety of people in the community, ranging from physicians to social services representatives. In 2014, the top three health needs were determined to be mental illness and related systems issues; tobacco use prevention; and nutrition/obesity/physical activity. A Community Health Improvement Plan (CHIP) was established to address these needs. Ms. McGillen said St. James was requesting that the Health Department share the cost of this year’s CHNA, and estimated that amount to be \$17,500.00. Ms. Melvin reminded board members that those funds, if authorized, would come

from the Health Initiatives component of the Redevelopment Trust. Discussion occurred about whether Health Initiatives funds could be used to implement robust initiatives related to findings from the CHNA and prioritized and addressed in the CHIP. Ms. McGillen said funding to assist in developing strategies would be very meaningful to the community. These strategies would be carried out by several collaborating agencies in the community. Mr. Dudley moved to authorize \$17,500.00 in funding from the Health Initiatives fund, and Ms. Sprunger seconded. The motion was authorized on a unanimous vote.

- b. The Board of Health was asked to authorize a contract between the Montana Department of Public Health and Human Services and the Butte-Silver Bow Health Department for the delivery of early intervention services for people at risk for infection of the Human Immunodeficiency Virus and those living with HIV. Performance of this contract begins Feb. 1, 2017, and the services required by the contract must be continued through and completed by Sept. 29, 2017. This is a one-time contract, with no assurances of funding beyond Sept. 29. Reimbursement to the Health Department is \$17,810.00, which will be added to an amount of \$36,728.00 in a contract authorized by the Board of Health in January 2017. Ms. Sprunger moved to approve the contract, and Ms. Fredrickson seconded. The motion was passed on a unanimous vote.
- c. The Board of Health was asked to authorize an agreement between Ahlers & Associates and the Health Department for the provision of the Ahlers PracticeSuite software, which is an electronic health record for the department's Family Planning Clinic. Costs in this agreement will be reimbursed via a contract previously authorized by the Board of Health in December 2016, that provides \$20,000.00 to purchase and install the Ahlers system, with the Family Planning Clinic providing \$2,400.00 of in-kind funds. Dr. Hart moved to approve the agreement, and Mr. Dudley seconded. The motion was passed on a unanimous vote.
- d. The Board of Health was asked to authorize a Memorandum of Understanding between Action, Inc., and the Butte-Silver Bow Health Department in regard to roles and responsibilities between the two agencies in the operation of the Butte Head Start Program, a program of Action, Inc. Term of the agreement is Jan. 3, 2017 through Jan. 3, 2018. Mr. Dudley moved to approved the MOU, with Dr. Hart seconding. The motion was passed on a unanimous vote.

#### **4. Briefing Agenda Items**

- a. Health Officer's Report – Karen Sullivan provided highlights from the report, including:
  - i. Trauma expert Stacy York will be in Butte Feb. 20-21, with the Feb. 20 event aimed at teachers from Butte School District No. 1, and the Feb. 21 aimed at a wider community audience, with the intent to build a blue print making Butte a more trauma-informed community.
  - ii. Ms. Sullivan said she attended a recent listening session conducted by U.S. Sen. Jon Tester, D-Mont., regarding prospective repeal of the Affordable Care Act.

- iii. Ms. Sullivan said she and Karen Maloughney, R.N., recently attended a strategic planning session of the Multi-County Public Health Emergency Preparedness group (MCPHEP).
  - iv. Ms. Sullivan said she's testified twice before legislative committees – along with other healthcare officials, she testified Jan. 23 on behalf of House Bill 268, making assault of a healthcare worker a felony; and along with other lead local health officials before the Montana Health and Human Services Joint Appropriations Subcommittee, she testified to defend the Public Health and Safety Division's budget.
  - v. Ms. Sullivan will be attending the upcoming Berkeley Pit Migratory Waterfall Mitigation Plan Review meeting.
  - vi. Ms. Sullivan said the county fire marshal has deemed the Butte Rescue Mission as an imminent danger due to various fire code violations and is uninhabitable. Ms. Sullivan said a variety of agencies, including the Continuum of Care collaboration, are working to determine options for the BRM's residents who will soon be misplaced.
  - vii. Environmental Health Division – Paul Riley relayed to the board that recent inversions caused Butte to exceed air quality standards for three days in a row. Mr. Riley explained that Butte will occasionally exceed standards simply because of the nature of our valley. He also explained that it is only when the standard has been exceeded nine times that it becomes a violation and is reportable to the EPA. Overall, the division's Air Quality program, including the Wood Stove Change-out Program, has been extremely effective. Dr. Hart suggested that staff contact Montana Tech to assist in evaluating data for possible publication.
- b. Finance/Budget Report – Diane Regan presented the financial report, saying the financials were current through Jan. 26. Ms. Regan said some receivables had been recorded since Jan. 26. Ms. Sullivan said the Immunization Program budget is concerning, as the line item used for purchasing immunizations is running low. Ms. Sullivan said receivables will need to be sufficient so that the revenues are exceeding expenditures. The department will only then be able to appear before the Council of Commissioners to ask for additional budget authority from the revenues to expend for additional immunizations. Ms. Sullivan said she would keep the board apprised as to the status of this issue.
- c. Staff and Program Updates – Ms. Sullivan relayed that Lexi Salminen will begin Feb. 7 as a sanitarian in training; Rebecca Mills, R.N., started Jan. 3 as the asthma home visiting nurse; Ashley Boyle, R.N., is the department's new nurse for the Nurse-Family Partnership home visiting program; and Ezeræ Coates is the new HIV early intervention specialist. Callie Boyle (Personal Responsibility Education Program/Chronic Disease Self-Management Program/Worksite Wellness) is leaving the department to take a position in the county's Public Works Water Division; and Liz Krzan has resigned to take a position with the school district. Tina Randall said she is conducting some succession planning in Family Planning, as both mid-level providers in the clinic may be retiring in the next four to six months.

- d. Ms. Maloughney relayed that 99 cases of influenza have been confirmed in Butte-Silver Bow. Ms. Maloughney also briefly discussed norovirus, with nine cases at an assisted living facility confirmed in late 2016. Ms. Maloughney conveyed that she continues to receive a large volume of calls related to bed bugs – she said that she provides education only, as bed bugs do not prompt vector-borne disease, and therefore do not represent a public health threat.
- e. The Fire Marshall has declared the Butte Rescue Mission as uninhabitable. The building itself is not recoverable and has been identified as an imminent danger. The building is in violation of federal regulations. As a result, 30-50 individuals will become displaced.

#### **5. Other Business**

- a. Ms. Melvin provided an update from the Superfund Advisory and Redevelopment Trust Authority, which recently authorized \$125,000 in funding for the Evel Knievel Days festival. Ms. Melvin said she believes the decision was somewhat controversial, but funding for other festivals will be available. SARTA's next meeting is scheduled for Feb. 28, 2017.

#### **6. Presentations**

- a. None.

#### **7. Public Comments on Any Items Not on the Agenda**

- a. None.

#### **8. Next Meeting**

- a. The next Board of Health meeting is scheduled for 7 a.m. on Wednesday, March 1, 2017 at the Butte-Silver Bow Health Department conference room, 25 W. Front St., Butte, Mont.

#### **9. Adjournment**

- a. Ms. Frederickson made a motion to adjourn the meeting, and Dr. Hart seconded. The motion was authorized on a unanimous vote, and the meeting was adjourned at 8:45 a.m.

*Respectfully submitted by Liz Krzan*

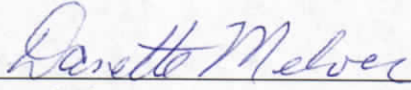
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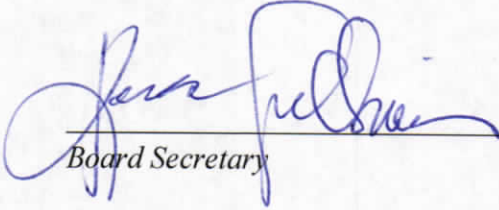
Respectfully submitted by Liz Krzan



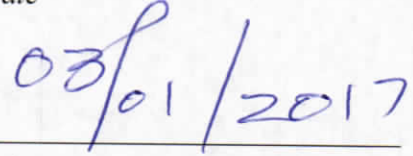
Board Chair



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Board Secretary



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