

Minutes
Butte-Silver Bow Board of Health
Wednesday, Oct. 5, 2016

1. Administrative Agenda Items

- a. Call to order.
- b. Roll call
 - i. Danette Melvin
 - ii. Becky Sprunger
 - iii. Lyn Ankelman
 - iv. Pat Dudley
 - v. Julie Hart
 - vi. Cindi Shaw
 - vii. Excused absence – Ivy Fredrickson
- c. Review and approval of the minutes of the Sept. 14, 2016 board meeting. Ms. Hart said she was listed in the minutes as attending the September meeting, but did not attend. With that correction, Ms. Sprunger moved to approve the minutes, and Lyn Ankelman seconded. The minutes were approved on a unanimous vote.

2. Public Comment(s) On Any Items on the Agenda

- a. None.

3. Action Agenda Items

- a. Request for Board of Health authorization of an amendment to a contract between the Montana Department of Public Health and Human Services and the Butte-Silver Bow Health Department, to extend the length of the Nurse-Family Partnership contract from the original dates of July 1, 2015-June 30, 2016 to July 1, 2015-Dec. 31, 2016. The amendment also modifies the original contract amount of \$105,000.00 to \$152,942.55.
 - i. Health Officer Karen Sullivan explained that the amendment allows the Health Department (and all Healthy Montana Families contractors in the state) to continue program operations until the state issues new contracts. Responses to Requests for Proposals to continue the home-visiting programs statewide have been issued, and all programs are awaiting news on whether their RFP responses were approved and how much funding will be forthcoming. Ms. Shaw asked if there was any chance that the RFP responses would be denied, and contracts discontinued. Ms. Sullivan said the RFP process is competitive. The state currently funds 30 home visiting programs in Montana, the Nurse-Family Partnership, Parents as Teachers, SafeCare, and Family Spirit – the first three programs are available in Butte-Silver Bow, with the fourth, Family Spirit, focused on tribal jurisdictions in Montana. The Health Department submitted an RFP response to continue the Nurse-Family Partnership, while AWARE/Early

Head Start submitted to continue the Parents as Teachers program, with the Health Department as a subcontractor. The Butte 4-C's, with AWARE/Early Head Start as a subcontractor, submitted to continue the SafeCare program. The state has made clear that funding is tight and those programs issuing successful RFP responses likely will face funding declines. Ms. Shaw moved to approve the contract amendment, with Mr. Dudley seconding. The amendment was approved on a unanimous vote.

4. Briefing Agenda Items

- a. Health Officer's Report – Ms. Sullivan said the department continues to work on streamlining the board report, with work focused on providing more data to the board. The department's Performance Management system aligns with this, as the system prompts data reporting from employees. Report highlights:
 - i. A task group is at work on improving the All-Hazards Emergency Operations Plan, and training staff from the plan. The first training will occur at the October staff meeting, with Karen Maloughney teaching staff about the CHEMPACK plan.
 - ii. A preliminary meeting has been held on the 2017 Community Health Needs Assessment, with St. James Healthcare working to determine the scope of the plan and the cost.
 - iii. Ms. Sullivan relayed that she is in training for Program Evaluation, Quality Improvement, Workforce Development and Strategic Planning.
 - iv. Ms. Sullivan said that she and Community Health Division Director Tina Randall worked much during the past month on the RFP response for the Nurse-Family Partnership program, submitting a 38-page response.
 - v. Ms. Sullivan said Cassie O'Leary had resigned from School District No. 1 – Ms. O'Leary is the district's liaison for the Montana SOARS grant, which has helped to drive the evolution of the Suicide Prevention Committee, which is now a Community Action Team, or healthy community coalition. Ms. O'Leary will go to work for Action, Inc., and will continue with the Community Action Team, including rollout of the NOBLE Web-based Integrated Referral System for Butte-Silver Bow.
 - vi. Ms. Sullivan said she would be attending this month a meeting of the Association of Montana Public Health officers (AMPHO), which lobbies on behalf of public health interests.
 - vii. Ms. Sullivan said the U.S. Environmental Protection Agency has issued its five-year review, a self-assessment on Superfund progress in Butte-Silver Bow. Ms. Sullivan said she will be attending an upcoming EPA meeting for the community to discuss the review, as well as a meeting tomorrow night focused on additional pollution found along Silver Bow Creek by the Montana Natural Resource Damage Program. Mr. Dudley said the current time is very interesting, as The Montana Standard has filed suit along with the Silver Bow Creek Headwaters Coalition to open to the public the consent decree negotiations related to the Butte Priority Soils Operable Unit. Mr. Dudley mentioned a letter to the editor in today's Standard by a

group of Anaconda-area attorneys, contending the secret nature of the consent decree negotiations for cleanup in Anaconda-Deer Lodge will make any remedy illegal.

- viii. Ms. Ankelman asked about the level of resident interest in the second year of the Wood Stove Change-out Program. Ms. Sullivan said the program has a goal of 23 change-outs this year, with eight accomplished so far (23 change-outs were conducted last year). Boundaries for the program have been widened to include neighborhoods closer to Clark Park. Ms. Shaw asked about continued monitoring. John Rolich of the Environmental Health Division said air quality monitoring continues, with no particulate matter violations last year – continued monitoring this winter should further confirm that the program has improved air quality in the Greeley School neighborhood. Mr. Rolich said up-to-date air quality may be obtained on the Montana Department of Environmental Quality Web site (<http://svc.mt.gov/deq/todaysair/>). Ms. Melvin asked whether the Health Department intended to publish results of the effects of the Change-out Program; Ms. Hart said results from the Libby program were published. Mr. Rolich said the department continues to be in contact with Montana Tech professor Kumar Ganesan and University of Montana professor Tony Ward on program results, but was unsure if publishing results was planned.
 - ix. Ms. Sullivan said Environmental Health Division Director Dan Powers is out on extended medical leave, with intent to return to work in the beginning of December, with an official retirement date set for Dec. 16. A party recognizing Mr. Powers' 30 years of service to the department is in the works, and Ms. Sullivan said she would be in contact with the board on details.
 - x. Mr. Rolich reported that he and Ms. Sullivan are currently involved in an effort to ensure that all trailer courts in Butte-Silver Bow are licensed. This is an effort involving many county departments. Four meetings with trailer court owners are scheduled, two Oct. 11 and two Oct. 18. Mr. Rolich said he attended the recent Montana Environmental Health Association conference, at which discussion was held about homes rented out by owners for vacation rentals. Mr. Rolich said sites such as <https://www.airbnb.com/> and <https://www.vrbo.com/> feature rental homes that have no consumer safety oversight – these homes fall under state law related to public accommodations. Mr. Rolich said Butte-Silver Bow could be home to more than 50 of these accommodations, but other counties have many more and are now trying to determine how to inspect such establishments. Mr. Rolich said he wanted to get through the trailer court issue before determining how to move forward on vacation homes.
- b. Finance/Budget Report – Ms. Regan said she added a column in the monthly report to define for the Board of Health what the Health Department's budget authority is in any of its budgets. The budget authority column outlines that the Health Department has an annual budget of about \$3.73 million, including the Residential Metals Abatement Program and the Water Quality District. Without

these public health programs, which are now under the purview of Superfund Operations & Maintenance, the department's annual budget stands at about \$2.54 million.

5. Other Business

- a. Superfund Advisory and Redevelopment Trust Authority report – Ms. Melvin said travel-related work has kept her as of late from attending SARTA meetings, and said such travel may continue to impede her attendance. Ms. Melvin asked if other board members would be interested in serving, and none expressed interest. Ms. Sullivan asked if SARTA has returned to twice-monthly meetings since it met only monthly during the summer. Ms. Melvin said SARTA likely would return to twice-monthly meetings shortly. Ms. Sullivan said Ms. Fredrickson was absent from today's meeting, but because of her background as an environmental attorney, she may be interested. Ms. Melvin said she would follow up with Ms. Fredrickson. The other possibility would be to have a board member serve as an alternate to Ms. Melvin on SARTA, but Ms. Melvin said she did not know whether SARTA's bylaws would allow that.
- b. Ms. Sullivan said she had been keeping Board of Health review of NACCHO's 2015 Local Board of Health National Profile on the agenda, as it is a guiding document for Board of Health best practices nationally. Ms. Sullivan said her primary goal moving forward is garnering national accreditation for the department. Montana's larger health departments are either accredited or getting close – departments in Missoula, Yellowstone and Gallatin are accredited. Pursuing accreditation are the state health department and departments in Cascade, Lewis & Clark and Flathead counties. Ms. Sullivan said these county departments started work on accreditation about five years ago – because of transition at the Butte-Silver Bow department, that work was never started. Ms. Sullivan said most of her tenure has been spent on cultural issues at the department, as well as department stabilization, but the department at some point must begin preparation for accreditation, which comes from the Public Health Accreditation Board. Ms. Sullivan said the training that she is currently participating in – Program Evaluation, Quality Improvement, Workforce Development and Strategic Planning, are all tied to accreditation. Ms. Sullivan said she is working with Chief Executive Matt Vincent, Finance/Budget Director Danette Gleason and Human Resources Director Leslie Clark on succession planning at the department, and how to fund a position that would coordinate accreditation efforts. Ms. Sullivan said she would keep the Board of Health apprised on developments.

6. Presentations

- a. None.

7. **Public Comment(s) On Any Items Not on the Agenda**

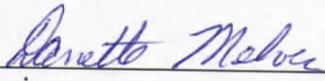
a. None.

8. **Next Meeting**

a. The next Board of Health meeting is scheduled for Wednesday, Nov. 2, 2016 at the Butte-Silver Bow Health Department Conference Room, 25 W. Front St., Butte, Mont.

9. **Adjournment**

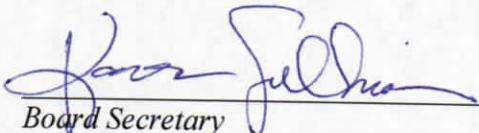
a. Ms. Hart made a motion to adjourn the meeting, Mr. Dudley seconded. The meeting was adjourned on a unanimous vote.



Chair

11-2-16

Date



Board Secretary

11/02/2016

Date