

**Butte-Silver Bow Superfund Advisory & Redevelopment
Trust Authority
Butte Justice Center 3615 Wynne Avenue
Minutes of the Meeting September 13, 2016**

I. **Call to Order** - The meeting was called to order at 6:00 P.M. by Chairman Joyce in the Butte Justice Center Conference Room, 3615 Wynne Ave., Butte, MT.

II. **Roll Call**

Chairman Bill Joyce - present
Member Tom Michalek - present
Member Megan Cusson - absent
Member Wendy Grace - absent
Member Stella Capoccia - present
Member Danette Melvin - absent
Member Neil Bolton - present
Member Mark Moodry - present
Member Mitzi Rossillion - present
Member Rick LaBreche - present
Ex-Officio Dennis Henderson - absent
Ex-Officio Cord Harris - absent
Ex-Officio Eileen Joyce - present
Ex-Officio Matt Vincent - present

Staff:

Jon Sesso
Julia Crain

III. **Approval of Minutes: August 23, 2016 Meeting**

- It was moved by Member Mitzi Rossillion and seconded by Member Rick LaBreche to approve the minutes of August 23, 2016. The motion carried by a unanimous verbal vote.

IV. **Public Comment on any item on the agenda - None**

V. **Public Hearings - None**

VI. **New Business**

- SARTA members began the meeting discussing the SARTA Grant Program and amendments and revisions necessary for the next grant cycle. Topics of interest included criteria and application revisions, program structure, and interest in observing the outcome of the first grant cycle to inform the next call for proposals.

Authority members indicated that they would like to postpone the next call for proposals until fall 2017. This decision was made to allow for review and revision of the program criteria. Members of the Authority found that the criteria necessitated revision to better incorporate mission statements for the individual funding areas such as historic preservation, festivals or economic development.

In other cases, the criteria was redundant or did not align with the application's questions and caused undue confusion for applicants. In addition to criteria and evaluation framework, the Authority had several administrative guidelines to incorporate into the program. Authority members moved to spend the winter refining the criteria and the evaluation framework, redeveloping the application, and making adjustments to the program's administrative guidelines. The process will be informed by Authority member experiences working with applicants, but also their observations of the grant process and outcome of the current, first cycle grantees project implementation. One positive outcome of this process is a better organized program, reflective of substantive awareness of the program's operation by the Authority, an application period that facilitates high-quality proposals, and a more robust period for application evaluation and decision making.

Special considerations were made for programs that do not necessitate an application process such as Programs 1 and 3, which will fall into a different funding cycle. In addition, the Authority suggested additional discussion is necessary for Program 5, Festivals, structure.

A brief conversation to establish subcommittees emerged; it was suggested subcommittees would aid in accomplishment of the outcomes suggested in the discussion. A consensus was not determined and instead it was decided that each individual would engage in review of the existing criteria, application, and administrative framework and provide redline revision to Staff. Staff is directed to accept the work of the Authority and incorporate the contributions into one document for discussion at the October 15, 2016, meeting.

The next meeting of the SARTA will be held September 27, 2016, to discuss Superfund related decisions including County Shop site selection process, EPA-process for the Solvay Site, and others.

VII. Old Business - none

VIII. Other Business - none

IX. Special Subcommittee Reports - None

X. Public Comment on any item NOT on the agenda - None

XI. Adjournment

- Member Mark Moodry moved to adjourn the meeting. The motion was seconded by Member Rick LaBreche. A verbal vote was held and the motion passed unanimously.