

**1 ATTENDANCE**

Name	Title	Organization	Present
J.P. Gallagher	Director	BSB Parks & Recreation	X
Kelly Dennehy	Parks Superintendent	BSB Parks & Recreation	X
Bob Lazzari	Recreation & Events	BSB Parks & Recreation	X
Lisa Carey	Admin Assistant	BSB Parks & Recreation	X
Dave Schultz	Director	BSB Public Works Department	
Bud Walker	Member	BSB Parks & Rec. Board	X
Cathy Tutty	Vice-Chairman	BSB Parks & Rec. Board	X
Phillip Borup	Member	BSB Parks & Rec. Board	
Chuck Merrifield	Chairman	BSB Parks & Rec. Board	X
Zac Sexton	Member	BSB Parks & Rec. Board	

**1. Welcome**

Chairman Chuck Merrifield called the meeting to order at 7:02 PM. The Pledge of Allegiance was recited.

**2. Agenda Review & Approval**

The agenda was reviewed and approved as presented.

**3. Minutes Review and Approval**

Cathy Tutty moved approval of the minutes from June 21, 2016, Bud Walker seconded and the motion passed unanimously.

**4. Public Comment**

None

**5. Director's Report – J.P. Gallagher**

- a. Pool RFQ for engineering & design – 4 proposals will be held on August 24<sup>th</sup> & 25<sup>th</sup> – one firm from Billings bowed out today, will meet with other proposers on the 24<sup>th</sup> and 25<sup>th</sup> of August.
- b. Miner's Field Progress- JP reported that the field is looking amazing and it's progressing right on schedule. By the end of Fall phase one should be complete. Washington Corp toured the facility and were very happy. It was noted that Phyllis and Dennis Washington would really like it to be named Miner's Field. Tutty asked if the drainage problem at the field had been resolved. Gallagher responded that the problem was with the light poles and drainage and that has been corrected. Tutty also asked about Little Guy Football and their parking. Gallagher responded that parking is a problem and has been acknowledged- the Miner's Field will have to be sectioned out.
- c. End of Summer Overall Report- Festivals are over except Original Festival, Outdoor Movie, and Octoberfest. EK Days went well and all involved were good to work with. Biggest problem noted was scheduling for EK Days was not very well publicized. Tutty noted that recycling should be a bigger focus next year. If bins were available people would use them. Gallagher stated that overall comments about the parks this year have been positive.

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- d. National Directors School Aug 27<sup>th</sup> – Sept. 2<sup>nd</sup> – Gallagher announced that he'll be leaving for phase 2 of the director's school he attended last year. Once completed he will be a certified Parks Director.
  - e. Children Fishing Day and Education – Skyline Park August 29<sup>th</sup> – Pond too small for full Derby so there will be a day to teach kids how to tie flies and about the ecology. Hopefully it will be a successful camp to learn how to fish and tie flies.

**6. Superintendent of Parks Report – Kelly Dennehy**

- a. Summary of Parks & Trails – Dennehy reported the wading pool will be closed Aug 31<sup>st</sup> and Splash Pad closes September 5<sup>th</sup>. Dennehy felt Gallagher had covered everything else.

**7. Recreation & Special Events Coordinator Report – Bob Lazzari**

- a. Report on EK Days & An Ri Ra-- Festivals so far have gone well this year, Folk Festival debriefing had all positive information. The committee felt very supported. There are talks to move away from East Park but overall the event was very successful. Tutty suggested that there be a festival liaison assigned at the beginning of each festival to make logistics and communication more efficient.
- b. Summer Recreation Program Success- Lazzari reported most weeks were very well attended. Overall the program was hugely successful and a lot of work went into it. Last program will be tomorrow at Silver Bow Homes.

**8. Discussion Items**

- a. Any additional Discussion Items- Gallagher suggested that the Parks Board consider a fee structure for park reservations. Merrifield suggested reviewing the fee structures of neighboring communities, and Tutty suggested keeping it free for non-profit organizations.

**9. Board Member Time**

Tutty noted that the support between the festivals and the Parks Department was much better this year than past years.

**10. Adjournment**

Meeting was adjourned at 7:47PM. Next meeting will be held in September and Tutty made a motion that the Director work to find an afternoon time and place to hold the September and future meetings. Seconded by Walker, all approved.