

Minutes
Butte-Silver Bow Board of Health
Aug. 3, 2016

1. Administrative Agenda Items

- a. The meeting was called to order at 7 a.m. Attendees: Chair Danette Melvin, Vice Chair Becky Sprunger, board members Lyn Ankelman, Pat Dudley, Ivy Frederickson and Cindi Shaw.
- b. Minutes from the July 6, 2016 board meeting were reviewed. Ms. Sprunger moved to approve the minutes, Ms. Fredrickson seconded, and the minutes were approved.

2. Public Comments on Any Items on the Agenda

- a. None.

3. Action Agenda Items

- a. The Board of Health was asked to authorize a contract between the Butte-Silver Bow Health Department's WIC program and St. James Healthcare, for the provision by St. James of nutrition consultative services to the WIC program. The WIC program will pay St. James \$40 per hour of service. The contract term begins July 15, 2016 and continues through July 15, 2017. Butte-Silver Bow County Attorney Eileen Joyce has reviewed the contract. Ms. Shaw moved to approve the contract, and Ms. Sprunger seconded. The contract was approved on a unanimous verbal vote.
- b. The board was asked to authorize a contract between the Health Department and the Montana Tech Nursing Department, for the purpose of the Health Department providing occupational education programs to Montana Tech nursing and healthcare students. This allows nursing and healthcare students to shadow department personnel, to enhance the overall education experience. Ms. Sprunger moved to approve the contract, Ms. Ankelman seconded. The contract was approved on a unanimous verbal vote.
- c. The board was asked to authorize a maintenance agreement with The Baldwin Group, Inc., for the provision of software maintenance related to the department's Health Department Information System (HDIS). The agreement provides maintenance for the HDIS system, which includes community and public health services modules: insurance billing/statements; immunizations; nursing appointment books; and home visits. The agreement, effective Aug. 28, 2016, totals \$719.43. Ms. Shaw moved to approve the contact, Mr. Dudley seconded. The contract was authorized on a unanimous verbal vote.
- d. The board was asked to support proposed legislation by the Montana Nurses Association (MNA) that would make assault of an on-duty nurse or healthcare worker, with the intent to do harm, a felony. A letter has been written to Vicky Byrd, MNA executive director, and was submitted to the board for review. Mr.

Dudley relayed that in his tenure as a healthcare human resources professional, he witnessed many occasions on which healthcare workers were the victims of violence. Mr. Dudley said that he believes workplace violence, in addition to other factors, is at the root of a pending healthcare worker shortage, by 2020, of 700,000 to 1 million people. Ms. Melvin, a nurse, concurred with Mr. Dudley's statements, adding that the MNA's proposed legislation would also protect certified nursing assistants (CNAs), who are at the forefront of patient care and often are victims of such violence. Ms. Ankelman, a mental health professional, relayed that violence is prevalent in the mental health work arena as well. Ms. Ankelman said she strongly supports the legislation, and added that violence against healthcare workers has been viewed as "part of the job." Ms. Fredrickson asked whether, beyond the board's letter of support, whether other support could be provided. Health Officer Karen Sullivan said she has been asked to appear before legislative committees in the past to educate about specific issues, and would do so, if asked, on this issue. Ms. Sullivan said the board's letter would be signed by Chairwoman Melvin. Ms. Shaw moved to approve sending the letter of support to the MNA, and the motion was seconded by Ms. Ankelman. The motion was approved on a unanimous verbal vote.

4. Briefing Agenda Items

- a. Health Officer's Report – Ms. Sullivan provided some highlights of July 2016 department activity, beginning with a small event celebrating two years of the Healthy Families Network, comprised of three home visiting programs in Butte-Silver Bow, the Nurse-Family Partnership, Parents as Teachers and SafeCare. The three agencies involved with these programs, the Health Department, AWARE/Early Head Start and the Butte 4-C's, honored the programs' home visitors with a breakfast and gifts./Ms. Sullivan said that officials from the CDC and the National Association of Chronic Disease Directors were in Butte for a site visit related to the project titled Reaching People with Disabilities through Healthy Communities./Ms. Sullivan relayed that several department employees attended the Summer Institute, the public health conference conducted annually by the Montana Department of Public Health and Human Services. Ms. Sullivan was part of a panel discussion at the conference./Ms. Sullivan said the Environmental Health Division was extremely busy in July, ensuring food safety at the summer festivals and other events./Wood stove change-outs will begin again once the FY17 budget is approved by the Council of Commissioners, likely this evening./Ms. Sullivan relayed that the Family Planning Clinic received a grant to establish an electronic health record system in the clinic./The Walk with Ease Program has been launched, and the department's internal walking and wellness programs, facilitated by Callie Boyle, continue./Site visits were recently completed in the Immunization program and Family Planning – routine findings were made and follow-up to rectify those findings continues. Tina Randall and Katie Smith will in turn review the satellite Family Planning clinics in Deer Lodge and Beaverhead counties./Helen McCloskey is ramping up for the flu season, estimating how much inventory to purchase./Karen Maloughney sits on the Local Emergency Preparedness Committee, which recently completed a pre-

disaster mitigation plan – the committee collectively determined that the major threats facing Butte-Silver Bow include hazardous materials incidents, wildfires and earthquakes. The department currently is at work updating its Emergency Operations Plan.

- b. Financial Report – In the absence of Diane Regan, who is on medical leave, Ms. Randall presented the financial report. She indicated that next month's report will reflect final FY16 financials and might differ slightly from the current report, which should be considered preliminary. In regard to the FY17 department budget, Ms. Randall relayed that portions of FTE were moved to the county's General Fund, since revenue received from some grant programs no longer sustain all program costs.

5. Briefing Agenda Items

- a. Ms. Melvin relayed that meetings of the Superfund Advisory and Redevelopment Trust Authority will occur once monthly, rather than twice, over the summer.
- b. Ms. Sullivan spoke about the National Association of County and City Health Officials (NACCHO) and its recent report on best practices for boards of health. Ms. Sullivan said the board may want to use the report as a guiding document. Ms. Melvin asked Ms. Sullivan to place the issue on the board's agenda as a standing item, so that the board can continue to discuss whether to implement some of the practices.

6. Presentations

- a. None.

7. Public Comments on Any Items Not on the Agenda

- a. None.

8. Next Meeting

- a. The next Board of Health meeting is scheduled for 7 a.m. Wednesday, Sept. 7, 2016 at the Butte-Silver Bow Health Department Conference Room, 25 W. Front Street, Butte, Mont.

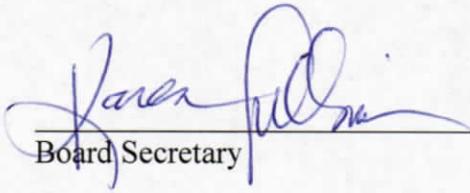
9. Adjournment

- a. Ms. Sprunger made a motion to adjourn, and Ms. Ankelman seconded. The meeting was adjourned at 8:05 a.m.

Respectfully submitted by Liz Krzan

Becky Sprunger, co-chair
Board Chair

9-14-16
Date


Board Secretary

09/15/2016
Date