

**MINUTES OF THE  
EAST BUTTE RENOVATION AND REHABILITATION AGENCY  
BOARD OF DIRECTORS**

**June 9, 2016**

**1. CALL TO ORDER AND ROLL CALL**

**Present:** Chuck Krause, Mark Rule, John Morgan, Dave Palmer and Melissa O'Dell

**Absent:** All Present

**Staff:** Karen Byrnes, Director and Susan Powell, Secretary

**Guests:** Mary McCormick, Historic Preservation and Terry Kivela, Applicant

**2. DIRECTOR'S REPORT**

Karen Byrnes reported to the Board that she did not have much to say for a Director's Report. There has not been any active requests for a while. The Urban Forestry Board has a proposal today for the Board to consider. Jessica McGillis has her scissors hanging which was approved at the last RRA Board meeting. Jessica is starting on her landscaping very soon. Karen told the Board that they are invited at anytime to walk through the Keith Fortin project at 409 East Park Street that was also approved at the last Board meeting.

**3. APPROVAL OF MINUTES AND FINANCIAL REPORTS**

Dave Palmer made a motion that was seconded by John Morgan to approve the minutes from January 14, 2016, as presented. The motion carried unanimously.

John Morgan made a motion that was seconded by Mark Rule to accept the financial reports as present. The motion carried unanimously.

**4. PUBLIC COMMENT**

No public comment.

5. **NEW BUSINESS**

a. **445 E. Park Street – Terry Kivela  
Building Renovation**

**Total Project Cost - \$18,311.40**

**Total Eligible Grant Funds - \$9,156.20**

The applicant was present at the meeting to answer any questions. A copy of the application is made part of the minutes. The applicant is seeking matching grant funds for renovation of the façade and store fronts located at 445 East Park. This project has been reviewed by the Historic Preservation Officer and Commission.

Staff recommends matching grant funds in the amount of up to \$9,156.20, this is 50% of the total project costs. Reimbursement is contingent on funds available.

Dave Palmer made a motion that was seconded by John Morgan to approve a 50% grant up to \$9,156.20 for building renovation at 445 East Park Street to Terry Kivela. The motion carried unanimously.

6. **URBAN FORESTRY BOARD – East Butte planting projects – request for matching funds.**

Karen Byrnes talked to the Board about the handout from Kellee Anderson to present to the Board about the plans for East Butte and the planting with the Urban Forestry Board and that they have applied for some grant funds to plant additional trees in East Butte and some of them are very specific to our Victory Circle – the park on the corner of Arizona and Park Streets. They have applied for funds through the SARTA Funds and that was successful and is going through the process and will be funded. They are asking the RRA for a total amount of \$18,000.00 to be allocated towards additional trees and green space at the Victory Park and trees for East Butte. So, \$13,800.00 is what remains for Victory Park and then they are asking for additional street trees for \$4,200.00. (Request from MSU Extension and Friends of the Urban Forestry is attached to the minutes).

Dave Palmer made a motion that was seconded by Mark rule to approve \$4,200.00 at today's meeting for street trees and for the Friends of the Urban Forest to come back to the RRA Board for the remainder of their request. The motion carried unanimously.

7. **COLUMBIA GARDENS WATER TOWER PROJECT – discussion of recent grant funding request to SARTA.**

Karen Byrnes talked to the Board about the Columbia Gardens Water Tower and trying to move the project ahead. An application was submitted for funds for the Columbia Gardens Water Tower Project to SARTA and was denied. (SARTA Application is

attached to the minutes). Funds were being requested to turn the water tower into an interpretive center for the Columbia Gardens and also an educational backdrop about why that water tower was even built in the first place. If the SARTA Application was approved, a partnership from the East Butte RRA would be sought. The Board agreed to discuss this project further at the next Board meeting.

**8. KEITH KEMBLE CONSTRUCT FY 2016-2017**

Karen Byrnes stated to the Board that before them is the Contract for eComponents Technology Corporation (Keith Kemble) for the next year for her services.

John Morgan made a motion that was seconded by Mark Rule to approve the Contract between Butte-Silver Bow East Butte Renovation and Rehabilitation and eComponents Technology Corporation for Tax Increment, Accounting and Financial Management for the period from June 1, 2016 to May 31, 2017 for the amount of \$2,500.00. The motion carried unanimously.

**7. ADJOURN**

John Morgan made a motion that was seconded by Mark Rule to adjourn the meeting. The meeting was adjourned at 1:00 p.m.

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