

**Minutes of
Butte-Silverbow Mental Health Local Advisory Council
March 28, 2016**

Members Present:

Tommy Walker	Amy Caliendo
Kenny Bell	Shirley Gordon
Bob Watt	Lindsey Kambich
Miles Finlen	Michael Smith
Michelle Lewis	Joslin Hubbard
Molly Molloy	Mary Morgan
Janette Reget	Cassie O’Leary
Dave Boyd	Bryan Greer
Betty A. Wilson	Beth Billings
Karla Foster	
Bridget Parker	

Call To Order

Tommy Walker, chair, called the meeting to order.

Minutes

Minutes from meetings of 02-22-16 and 01-25-16 were reviewed and approved. (Molly Molloy moved and Karla Foster seconded.)

Public Comment on Agenda Items

There were no comments.

Action on Agenda Items – Discussion of Election of Officers

It was discussed that all members of the board were not present today. However, it was decided to hold the election anyway since it will be hard to get all board members present at any one meeting.

Nominated for Chair:

- Miles Finlen (Michelle Lewis moved, Betty Wilson seconded.) Miles declined the nomination.
- Amy Caliendo (Amy moved and Miles seconded.)
- Tommy Walker declined to continue as chair.

Elected Chair:

Amy Caliendo.

Nominated and Elected Vice Chair:

- Miles Finlen (Beth Billings moved and Molly Molloy seconded)

Nominated and Elected Secretary:

- Beth Billings (Michelle Lewis moved, Shirley Gordon seconded).

Nominated and Elected Treasurer

- Karla Foster (Miles Finlen moved and Betty Wilson seconded.)

Member Terms

A random drawing was held to assign board member terms for two or four years. The terms will begin on April 26 (the date of the next MHLAC meeting). Miles put numbers into his hat and walked around to let everyone draw.

A list of board members and their term lengths is included as an attachment to this document.

It was noted that if someone resigns from the board, the board will seek a replacement. (The new prospective member would need to make application and be appointed by the Butte-Silverbow chief executive officer, Matt Vincent.)

Update on Bylaws

This agenda item was deferred until Karen Sullivan can attend.

Review of Roberts Rules of Order

Kenny distributed copies of the Mental Health Local Advisory Council Toolkit for reference on this. Page 23 of toolkit was recommended by Amy for everyone to read. Rules of Order are listed briefly on Page 19. Miles suggested all board members review the Toolkit and be ready at next meeting. Michelle seconded. Board voted aye. Michelle suggested we use protocol from WSAA meeting.

If you didn't get a copy of the Toolkit, here is the link to get one on the DPHHS website:
<https://dphhs.mt.gov/Portals/85/amdd/documents/AMDD%20Website%20Migration%20Documents/MHLACToolkit.pdf>

Financial report

Karla reported the current balance is \$1,038.75

- Purchases: Banner, \$117.00
- Deposits: \$300.00 stipend from WSAA

Miles said Katherine Isaacson at WSAA has been sending checks to his attention. Kenny suggested Katherine be advised to send checks to Karla. Kenny suggested money be spent or it needs to be sent back to WSAA. Michelle suggested the money from WSAA be spent soon on Mental Health Month events so that it is clear what the WSAA money was spent for. We need to be able to give WSAA a report of how our money is being spent. Michelle suggested that a brief application form be constructed so that money to be spent by MHLAC be given out in a "mini-grant" format.

Mary Morgan outlined several events being planned by Western Montana Mental Health Center and several other agencies. Betty Wilson suggested that one Mental Health Month event be skits done by consumers to illustrate what it is like for them. She also suggested t-shirts be purchased for people to wear around town to promote awareness of Mental Health Month.

Old Business

Michelle would like to report at some point the conversation she had with Jim Haney. She would like to bring him in to talk to the board about his program. She would like to respond to Jim re his offer to speak to us. Amy motioned, Mike Smith seconded, that Michelle tell Jim we are still in process of creating infrastructure and we would like to have him come in the future. Jim Haney will be teaching a Peer Support 101 on April 5th at WMMHC. Cost to attend training is \$450 per person.

Meeting adjourned at 2:15 pm.

Next meeting to be held in Butte Public Library in the 3rd floor conference room

- Time: 1:00 to 2:00 pm.
- Date: April 26, 2016