

**Butte-Silver Bow Superfund Advisory and
Redevelopment Trust Authority
Butte Justice Center - 3615 Wynne Avenue
March 22 , 2016**

MINUTES

I. **Call to Order** - The meeting was called to order at 6:00 P.M. by Chairman Joyce in the Butte Justice Center Conference Room, 3615 Wynne Ave., Butte, MT.

II. **Roll Call and Introduction of Members**

Chairman Bill Joyce - present
Member Tom Michalek - present
Member Megan Cusson - absent
Member Wendy Grace - present
Member Stella Capoccia - present
Member Danette Melvin - present
Member Emily Munday - present
Member Neil Bolton - present
Member Mark Moodry - present
Member Mitzi Rossillion - present
Member Rick LaBreche - absent
Ex-Officio Dennis Henderson - present
Ex-Officio Cord Harris - absent
Ex-Officio Eileen Joyce - absent; alternate Mollie Maffei present.
Ex-Officio Matt Vincent - present

Staff:

Jon Sesso
Julia Crain

A quorum was established.

III. **Approval of Minutes of the meeting of March 8, 2016**

It was moved by Member Mark Moodry and seconded by Neil Bolton to approve the minutes of March 8, 2016, as presented. The motion passed by a unanimous verbal vote.

IV. **Public comment on any item on the Agenda** - none.

V. **Public Hearings** - none.

VI. New Business

- Authority members held a discussion related to the evaluation of applications and the review process. Conversation concentrated on the details of the evaluation approach, use of the tabulated evaluation matrix, and other questions related to the score of a particular application and its potential for an allocation from the earmark categories. Examples of potential issues considered included the impact upon an applicant if their request is not funded fully and how this will effect the project's scope of work or the Authority's process to allocate funding based upon evaluation scores. Authority Members also inquired about the availability of funds outside of the Historic Preservation and Community/Economic Development earmarks to fund proposals that fall into the other 5 earmark categories. In consideration of these issues, Authority Members determined that the applications should stand on their own merit and each should be considered regardless of their funding ask or funding availability, with the intent of ensuring that Authority Members consider the applications objectively.

It was determined that Authority Members would utilize the evaluation matrix to determine applicant rank, and then provide their results to Staff by close-of-business April 4th. A master spreadsheet would then be developed to guide application review discussions in subsequent SARTA meetings.

VII. Old Business - none.

VIII. Other Business - none.

IX. Special Subcommittee Reports - none.

X. Public Comment on any item not on the Agenda - none.

XI. Adjournment

There being no further business, a motion to adjourn was made by Member Mark Moodry and was seconded by Member Neil Bolton. The meeting closed at 7:30 p.m.