

**Minutes**  
**Butte-Silver Bow Board of Health**  
**7 a.m., Wednesday, March 2, 2016**

**1. Administrative Agenda Items**

- a. Call to order.
- b. Roll call.
  - i. Lyn Ankelman
  - ii. Pat Dudley
  - iii. Ivy Fredrickson
  - iv. Julie Hart
  - v. Danette Melvin
  - vi. Cindi Shaw
  - vii. Becky Sprunger
  - viii. Staff members present included Karen Sullivan, Dan Powers, Tina Randall and Diane Regan. Audience members included Frank Rozan.
- c. Introduction of new board member, Ivy Fredrickson.
- d. Review and approval of the minutes of the Jan. 13, 2016 board meeting. Two corrections were requested, and the minutes were approved.

**2. Public Comment(s) On Any Items on the Agenda**

- a. None

**3. Action Agenda Items**

- a. Request for Board of Health authorization of a Professional Services Agreement and related Scope of Work with Dawn Gordon-Wilcox, related to the retention of Ms. Gordon-Wilcox as an independent contractor to consult with the department and its WIC program as an International Board-Certified Lactation Consultant. Under the agreement, Ms. Gordon-Wilcox will be paid \$400.00 monthly, with the contract effective upon its execution, until June 30, 2016.
  - i. Ms. Sullivan related that Ms. Gordon-Wilcox works 10 hours weekly as a peer breastfeeding counselor, and recently became board-certified as an IBCLC. Ms. Randall said that, with the new certification, Ms. Gordon-Wilcox will be able to broaden her scope, including corresponding with physicians on the needs of women she identifies. Ms. Gordon-Wilcox will continue to work as a peer breastfeeding counselor; the department will work to more fully incorporate her into the WIC program for Fiscal Year 2017. Ms. Melvin inquired about whether the services are reimbursable and Ms. Randall said exploration about reimbursement is under way – Medicaid will reimburse but more study is required related to private payers. Ms. Shaw moved to approve the contract, with Ms. Hart seconding. The PSA and related Scope of Work were approved on a unanimous vote.

- b. Request for Board of Health authorization of a Maintenance Agreement with Lee's Office City, related to maintenance of a Ricoh MP 2501 copier at \$0.017 per black copy. The agreement is effective March 12, 2016 through March 12, 2017.
  - i. Ms. Sprunger moved to approve the agreement, with Mr. Dudley seconding. The agreement was approved on a unanimous vote.
  - ii. Ms. Regan explained the department's plans to inventory all smaller printers at the department, and possibly replace most of them with one printer providing comprehensive services. Ms. Regan said the cost of toner for the department has become almost prohibitive.

#### **4. Briefing Agenda Items**

- a. Health Officer's Report – Karen Sullivan.
  - i. Ms. Sullivan apologized for the length of the report and noted it reported two months of activity. Ms. Sullivan asked the board to relay ideas on how to possibly condense the report. Ms. Sullivan reported on highlights – that she is attending several internal Superfund meetings, and noted that Chief Executive Matt Vincent has asked for a representative from the Council of Commissioners to serve in the negotiations that are private by court order. Ms. Sullivan also relayed that the department has begun redesigning its communicable disease management processes, and wanted to follow up with the board on a question that came up during the board's training – the department not only has a cell phone that is carried 24/7, but the department also pays for a satellite phone located at St. James Healthcare, should an emergency result in cell outages. Ms. Sullivan said she was recently interviewed for a story about suicide by The Guardian, a daily newspaper in the United Kingdom. An Associated Press national writer also conducted an interview to prepare for a national series on suicide. Ms. Sullivan also participated on a panel discussion related to Superfund for Butte radio station KBMF. Ms. Sullivan also relayed that the Health Department may need to appear before the Council of Commissioners to use Immunization revenue (which would require additional budget authority) to purchase immunizations through the end of the fiscal year – budgeting for this department is somewhat of a “crapshoot,” given the difficulty in what will happen in any given year related to communicable disease and associated immunization requirements. The Health Department will see construction in its front lobby, to make the building's entrance more warm and inviting. This will come from the Government Facilities budget. The department will begin to provide data for the Robert Wood Johnson Foundation Sentinel Communities project – RWJF is digging deeper into why the country continues to have relatively poor health outcomes. The department has re-applied for the Buckle Up Montana grant, and also responded to a Request For Proposal for the Personal Responsibility Education Program (PREP). Ms. Sullivan will leave soon for Birmingham, Ala., where she will be trained on disabilities

inclusion. The Wood Stove Change-out Program is on pace to have 17 wood stoves installed by the end of March – the program is under budget. The Healthy Families Network has begun distributing an e-newsletter about the three home visiting programs focused on ages 0 to 5, the Nurse-Family Partnership, Parents as Teachers and SafeCare. The department recently participated in ServiceConnect, which coincides with the local homeless count and provides services to the community's homeless population. The department conducted 16 rapid HIV tests – all were negative, though three positive Hepatitis C tests came back positive. Ms. Sullivan relayed that influenza seems to be coming late this year.

b. Finance/Budget Report – Diane Regan.

## 5. Other Business

- a. Superfund Advisory and Redevelopment Trust Authority report – Danette Melvin, introducing Butte-Silver Bow Superfund Coordinator Jon Sesso and County Attorney Eileen Joyce.
- i. Ms. Melvin explained that she is the Board of Health's liaison to SARTA.
  - ii. Mr. Sesso said that the Board of Health has autonomy from SARTA, related to the application, review and funding process for the Health Initiatives component of the Redevelopment Trust.
  - iii. The Health Initiatives component – one of seven funding mechanisms in the Redevelopment Trust – was originally funded at \$1 million. About \$50,000 from the fund was used to pay for health studies related to air quality in the Greeley School neighborhood. Another \$125,000 was budgeted from the fund to pay for the roll-out of the Wood Stove Change-out Program, though Mr. Sesso said he's aware that the program's needs are under that budgeted amount.
  - iv. Ms. Joyce said issues related to this discussion so far have been related to the Board of Health's autonomy, and that question has been answered. Ms. Joyce said the board has autonomy related to that first \$1 million, while SARTA would allocate any additional money related to health initiatives.
  - v. Mr. Sesso advised prudence in expending monies out of the \$1 million.
  - vi. Following a question from Ms. Melvin, Ms. Sesso said that the entire SARTA fund stands at about \$13.5 million today, and is invested with the Montana Board of Investments.
  - vii. Following a question from Ms. Ankelman, Mr. Sesso said there has been no real determination on whether organizations or individuals can be funded – that the SARTA funding process likely will be telling – but that all funding must benefit the community. Mr. Sesso said the community is built on a series of mine shafts, with subsidence a natural occurrence.
  - viii. Ms. Melvin relayed that all of the funding have three broad criteria – remediation, restoration and redevelopment.
  - ix. Mr. Sesso advised the board to use funding criteria similar to that established by SARTA.

- x. Ms. Melvin asked staff to schedule a special Board of Health meeting to begin establishing criteria for Health Initiatives applications, review and funding. Ms. Sullivan said she would send out a Doodle Poll.
- xi. Mr. Sesso said SARTA hopes to announce its awards under the first grant process by May 1.
- xii. Ms. Melvin said she received an email from Brenda Hergott from the Butte Community Council requesting information about funding – Ms. Melvin said she would advise Ms. Hergott to apply through the SARTA process.
- xiii. Ms. Sullivan said the Wood Stove Change-out Program will be prepared to request second-year funding, whatever criteria is established for the Health Initiatives component.

**6. Presentations**

- a. There were no presentations.

**7. Public Comment(s) On Any Items Not on the Agenda**

- a. There was no public comment.

**8. Next Meeting**

- a. It was announced that the next regular Board of Health meeting will be held Wednesday, April 6, 2016 at 7 a.m. at the Butte-Silver Bow Health Department Conference Room, 25 W. Front St., Butte, Mont. A special board meeting may be held before the regular board meeting.

**9. Adjournment**

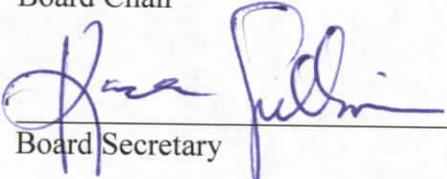
- a. Ms. Shaw made a motion to adjourn, Ms. Sprunger seconded. The motion was approved unanimously.

cc: Matt Vincent, Chief Executive  
Tracy Watt, Secretary to the Council of Commissioners  
Colleen Safratowich, Clerk & Recorder's Office

*As submitted by Diane Regan.*

  
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Board Chair

4-6-16  
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Date

  
\_\_\_\_\_  
Board Secretary

04/07/2016  
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Date