

Butte-Silver Bow Superfund Advisory and Redevelopment Trust Authority
Butte Justice Center
February 9, 2016

MINUTES

I. **Call to Order** - The meeting was called to order at 6:00 P.M. by Chairman Joyce in the Butte Justice Center Conference Room, 3615 Wynne Ave., Butte, MT.

II. **Roll Call and Introduction of Members**

Chairman Bill Joyce – present
Member Tom Michalek – present
Member Megan Cusson – present
Member Wendy Grace – present
Member Stella Capoccia – present
Member Danette Melvin – absent
Member Emily Munday – absent
Member Neil Bolton – present
Member Mark Moodry – present
Member Mitzi Rossillion – present
Member Rick LaBreche – absent
Ex-Officio Dennis Henderson – absent
Ex-Officio Cord Harris – absent
Ex-Officio Eileen Joyce – present
Ex-Officio Matt Vincent – present

Staff:

Jon Sesso
Julia Crain

A quorum was established.

III. **Approval of Minutes of the meeting of January 26, 2016**

It was moved by Member Grace and seconded by Member Moodry to approve the minutes of January 26, 2016, as presented. The motion passed by a unanimous verbal vote.

IV. **Public comment on any item on the Agenda - none**

V. **Public Hearings - none**

VI. **New Business**

The Authority discussed the final Grant Application Package, which included the eligibility information, directions, program criteria and application. The Draft Criteria included information on legal compliance, and a conversation was held to remove the legal information from the evaluation criteria and position compliance information into

the contract between SARTA and the applicant. It was determined that a draft Contract would be developed as a guideline for applicants and placed in a resource area on the SARTA Website. Editorial requests were made for the final draft of the document. A motion was made by Member Rossillion to approve the application as presented with the suggested editorial changes and the motion was seconded by Member Moodry. With no discussion on the motion, the motion passed unanimously.

VII. Old Business - none

VIII. Other Business

Authority members requested Staff draft a press release to deliver to the local media outlets announcing the finalization of the application materials and the opening of the application window from February 10, 2016 – March 15, 2016.

Several draft marketing components were developed and presented to the Authority Members and public, with comments that should the materials be produced to ensure the fonts utilized will be bold enough to be seen. It was determined a heavier weight font would be better in the documents.

Members requested an update on Upper Silver Bow Creek restoration be provided to the Authority Members at the February 23, 2016 meeting. In addition, a request was made to add the evaluation matrix development discussion to the agenda for the next meeting.

IX. Special Subcommittee Reports

X. Public Comment on any item not on the Agenda

XI. Adjournment

There being no further business, a motion to adjourn was made by Member Moodry and was seconded by Member LaBreche. The meeting closed at 7:25 p.m.