

**MINUTES OF THE
EAST BUTTE RENOVATION AND REHABILITATION AGENCY
BOARD OF DIRECTORS**

January 14, 2016

1. CALL TO ORDER AND ROLL CALL

Present: Chuck Krause, Mark Rule, John Morgan and Melissa O'Dell

Absent: Dave Palmer

Staff: Karen Byrnes, Director and Susan Powell, Secretary

Guests: Robin Jordan, Butte Weekly; Jessica McGillis, Applicant; Keith and Heather Fortin, Applicant; Clark Grant representing Butch Gerbrandt, Applicant; and Pat Mohan, Applicant.

2. DIRECTOR'S REPORT

Karen Byrnes reported to the Board that we will be asked to consider a project with the Urban Forestry Board. They want to approach the RRA about beautification efforts in East Butte such as tree plantings and they are going to design some ideas to pitch to the RRA Board so we could be a matching source of funds. They have some grant funds from the DNRC to do some plantings in that area and they would like to enhance those. They will be bringing the RRA Board a proposal about the matching funds.

3. APPROVAL OF MINUTES AND FINANCIAL REPORTS

John Morgan made a motion that was seconded by Mark Rule to approve the minutes from October 23, 2015, and to accept the Financial Reports as presented. The motion carried unanimously.

4. PUBLIC COMMENT

No public comment.

5. NEW BUSINESS

a. 409 East Park Street – Partners in Preservation – Keith Fortin Building Renovation

Total Project Cost - \$362,026

Total Eligible Grant Funds - \$45,000

The applicant was present at the meeting to answer any questions. A copy of the application is made part of the minutes. The applicant is seeking matching grant funds for renovation of the 4-plex located at 409 East Park Street. The entire property will be addressed, please see the attached project description. This project has been reviewed by the Historic Preservation Officer.

Staff recommends matching grant funds in the amount of up to \$45,000, this is 20% of the total project costs. Reimbursement is contingent on funds available.

Mark Rule made a motion that was seconded by John Morgan to approve a 20% grant up to \$45,000 for renovation at 409 East Park Street to Partners in Preservation. The motion carried unanimously.

**b. 235 East Granite Street – Butch Gerbrandt
Building Renovation**

Total Project Cost - \$7,567.90

Total Eligible Grant Funds - \$3,783.95

Clark Grant was present at the meeting representing Butch Gerbrandt, the applicant, to answer any questions. A copy of the application is made part of the minutes. The applicant is seeking matching grant funds for building renovation and repair. Please see the attached description. The applicant has provided the necessary documents and estimates, and the project has been reviewed by the Historic Preservation Officer. The Historic Preservation Commission is recommending that they go with the thinner siding instead of the wider siding. That changes the estimated costs that can be included to \$7,567.90.

Staff recommends matching grant funds in the amount of \$3,783.95, this is 50% of the eligible project costs. Reimbursement is contingent on funds available.

John Morgan made a motion that was seconded by Melissa O'Dell to approve a 50% grant up to \$3,784 for building renovation and repair at 235 East Granite Street to Butch Gerbrandt. The motion carried unanimously.

**c. 449 East Park Street - Beauty on Broadway – Jessica McGillis
Sign**

Total Project Cost - \$2,975

Total Eligible Grant Funds - \$1,487.50

The applicant was present at the meeting to answer any questions. A copy of the application is made part of the minutes. The applicant is seeking matching grant funds for a new sign. Please see the attached description. The applicant has provided the necessary documents and estimates, and the project has been reviewed by the Historic Preservation Officer.

Staff recommends matching grant funds in the amount of \$1,487.50, this is 50% of the eligible project costs. Reimbursement is contingent on funds available.

John Morgan made a motion that was seconded by Melissa O'Dell to approve a 50% grant up to \$1,487.50 for a new sign at 449 East Park Street to Jessica McGillis with the stipulation of getting proper approval from the Planning Department. The motion carried unanimously.

**d. 108 South Arizona Street – Pat Mohan
Roof Repair and walkway and deck replacement**

Total Project Cost - \$16,633

Total Eligible Grant Funds - \$8,316.50

The applicant was present at the meeting to answer any questions. A copy of the application is made part of the minutes. The applicant is seeking matching grant funds for roof replacement, walkway and deck replacement and repair. Please see the attached description. The applicant has provided the necessary documents and estimates, and the project has been reviewed by the Historic Preservation Officer.

Staff recommends matching grant funds in the amount of \$8,316.50, this is 50% of the eligible project costs. Reimbursement is contingent on funds available.

Mark Rule made a motion that was seconded by John Morgan to approve a 50% grant in the amount of \$8,316.50 for roof replacement, walkway and deck replacement and repair at 108 South Arizona Street. The motion carried unanimously.

6. OTHER ITEMS

No other items to discuss.

7. ADJOURN

John Morgan made a motion that was seconded by Melissa O'Dell to adjourn the meeting. The meeting was adjourned at 9:56 a.m.